2018 Bats for the Future Fund – Applicant Webinar

Credit: Ann Froschauer, USFWS

Webinar Instructions

- All participants are muted.

- Do not hit hold button.

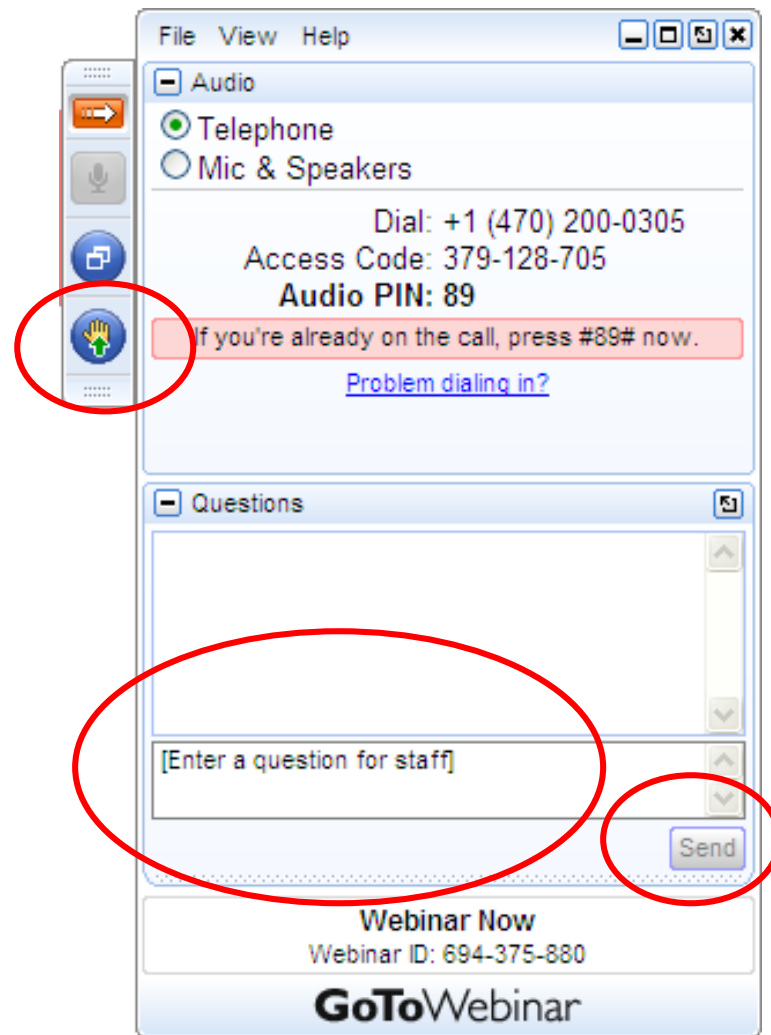- Raise your "hand" to confirm you can hear.

QUESTIONS?

- ✓ Questions will be collected & then answered at the end of sections during the webinar.

- ✓ **Type question into "Enter a question for staff" and click "Send"** or

- ✓ Send question to Michelle.Katz@nfwf.org following conclusion of the webinar.

- ✓ See the FAQ document for BFF applicants.

PROBLEMS?

- ✓ Type it into the **"Enter a question for staff."** We will try to resolve it during the webinar.

Webinar Powerpoint and referenced documents can be found at: www.nfwf.org/bats

2018 Bats for the Future Fund Agenda

1) Introductions
2) BFF RFP
3) Easygrants Online Application & Proposal Walk-through
4) Q & A

Amanda Bassow
Northeastern Regional
Office Director

Lynn Dwyer
Northeast Coastal
Program Director

Michelle Katz
Program Coordinator

Bats for the Future Fund
Partners & Funding

2018 Bats for the Future Fund
RFP Goals & Objectives

BFF Goals
- Prevent or slow the spread of WNS across North America
- Promote survival and recovery of WNS-affected bats through treatment & management tools

BFF Objectives
- **Advance management tools & treatments** to:
  - minimize WNS- induced declines
  - improve survival and recovery
  - prevent *Pd* exposure
- **Fund innovative research leading to management solutions for WNS** to perpetuate long-term, stable, viable bat populations

Credit: Ann Froschauer, USFWS

BFF Epidemiological Focus

- Preference given to projects that focus on treating or managing white-nose syndrome at the leading edge of the disease.
- Note: this does <u>not</u> preclude work in other areas which advance the BFF RFP goals and objectives.

- Resource: *[Defeating White-Nose Syndrome: A Vision for the Future (2015)](#)*

- International applicants and projects – <u>must</u> have a clear tie to and benefit US populations of bat species

2018 Bats for the Future Fund Program Priorities

BFF PROGRAM PRIORITIES – Some Examples:

- Biological or chemical control agents
- Vaccines and other immune modulating techniques
- Genetic and genomic manipulations
- Scalable delivery systems &implementation
- Habitat modification/amelioration strategies
- Testing field efficacy & feasibility
- Innovation and "proof of concept" treatments/tools

Questions?

- Webinar wil Refer to the FAQ sheet found on www.nfwf.org/bats for a compendium of questions and answers.

- NFWF will capture today's questions & answers, and include these in an updated copy of the FAQ Sheet online

- FAQ Sheet will be periodically updated during the open RFP period

- Questions post-webinar? Email: Michelle.Katz@nfwf.org.

Project Metrics

- **Full list of 11 project metrics can be found within the BFF RFP.**
- **Select <u>only</u> metric(s) relevant to your project, that can be reasonably accomplished in the BFF project performance period**

- **<u>Must</u> select at least 1 of the 11 metrics**

- **Potential metrics related to:**
  o Best Management Practices "BMP"
  o Monitoring
  o Research studies
  o Survivorship
  o Disease control

If you want to add a metric not on the official list include it in your proposal narrative in the solution or goals/objectives section.

Match

- **50%** match requirement of total grant amount requested from BFF

- Exceeding the minimum match requirement is highly encouraged – more match can provide a bump in evaluation

- We hope to see BFF funds leveraged!

Eligible entities

- Non-profits
- Federal agencies
- State agencies
- Local governments
- Municipal governments
- Tribal entities
- Research and educational institutions
- For-profits

Ineligible entities

- Unincorporated individuals

Ineligible Use of Funds & Grant Range

Funds and match may NOT be used to support:

- Species competition, distribution, movement + habitat use studies

- Unrelated monitoring studies

- Development of WNS detection methods or tools, UNLESS the development is directly related to deployment of a treatment method

- Outreach and education programs …

   Refer to the RFP for the full list of ineligible uses of BFF $s

- **GRANT RANGE: $50,000 - $400,000**

Evaluation Criteria

What we're <u>reviewing</u> for in your proposal:

- **Program Goals, Priorities, and Objectives**
- **Technical merit**
- **Complementarity**
- **Qualifications**
- **Transferability**
- **Communication**
- **Match**
- **Budget**

<u>Tip</u> NFWF's "Budget Instructions" provides guidance & useful tools

Required Financial Documents

Budget Instructions

Indirect Cost Policy

Indirect Cost Calculator

Refer to NFWF Budget Instructions in RFP

Timeline – Key Dates

- **Full proposal due**   **May 3, 2018 at 11:59pm EST**

- **Proposal review period**   **May – July 2018**

- **Awards announced**   **September 2018**

Please see www.nfwf.org/bats for the most up-to-date program information

Useful Documents

✓ **<u>Tip</u>: Save 'em, print 'em, read 'em, & read 'em again**
www.nfwf.org/bats

- **BFF RFP**

- **BFF Tip Sheet**

- ***A Decision Support Tool* article**

- **NEPA, NHPA, ESA templates**

- **FAQ Sheet**

Questions?

Tri-colored bat | Credit: Pete Pattavona, USFWS

Easygrants Proposal Submission
https://easygrants.nfwf.org

Enter your login ID and password and click **Log In** below. If you have forgotten your password, click **Forgot your password?** below. If you are a first time visitor to this system, click **Register here** below.

❓ Frequently Asked Questions

Log In

New User?

Login ID / Email

michelle.katz@nfwf.org

Password

[   ]

🔲 Remember Me

Forgot Password?

Log In

For the optimal Easygrants experience, please:

🏠 Use a Supported Browser   ▣ Enable Pop-ups   💼 Allow Cookies

💼 Only Use One Tab   ⬇ Get Adobe Reader

⟶ Log Out and Close Browser for Security

For Technical assistance, please contact us via e-mail or phone 202-595-2497.
Download Adobe Reader

BFF Funding Opportunity

| My Tasks | My Grants | Profile | Apply For Funding |

To access a task below, click the task name link in the Task colum
Peer Reviewers: To view the proposal you are reviewing please c

Apply for Funding   **View All My Tasks**

▶ **Available Funding Opportunities**

Grants		
○	Acres for America Fall 2018	www.nfwf.org/acresforamerica
○	Bats for the Future Fund: 2018	www.nfwf.org/bats

Eligibility Quiz

Instructions

Answer each question below by selecting the **Yes** or **No** radio button, and click **Submit** to determine your eligibility to apply for this award. **All information is required.** If you partially complete and wish to return to complete this quiz later, be sure to save your data by clicking **Save**.

Have you read and do you understand the Program Guidelines for this Funding Opportunity, including any match requirements specific to the Funding Opportunity?
○ No ○ Yes

Can the reports and deliverables associated with any potential Foundation award for your project be published on the Foundation website?
○ No ○ Yes

Do you certify that you are authorized to submit this request for funding on behalf of your organization?
○ No ○ Yes

Upon submission of this page, you will see the outcome of your Eligibility Quiz. If you are eligible to apply for this award, you will have a corresponding To Do item on your **Home** page. If you do not wish to apply for this award at this time, click **Cancel**.

Important: Please proof your answers carefully. You will not be able to revise your answers after submitting.

Save   Cancel

Submit

Your Easygrants Home Page

My Tasks

Easygrants ID	Primary Contact/PI	Task	Program Name	Funding Cycle Name	Status	Outcome	Due Date	
45960	Test, Carrie	Full Proposal	Grants	21st Century Conservation Service Corps 2014	Incomplete	Not Submitted	8/1/2014	View PDF
54895	Test, Carrie	Full Proposal	Grants	Developing the Next Generation of Conservationists 2017	Incomplete	Not Submitted	11/17/2016	View PDF
57495	Test, Carrie	Full Proposal	Grants	Bats for the Future Fund: 2018	Incomplete	Not Submitted	5/3/2018	View PDF

Easygrants Full Proposal Main Page

Navigation (left sidebar)
- Home
- Main
- Contact Information
- Organization Information
- Project Information
- Project Location
- Map
- Uploads
- Metrics
- Budget
- Matching Contributions
- Permits and Approvals
- Review and Submit
- FAQ
- Help

Project Information

Due: 5/3/2018 11:59 PM ET   Easygrants ID: 60893

Test, Heather |
Grants | Bats for the Future Fund | Bats for the Future Fund: 2018

Instructions

Click the page links on the left navigation bar, or in the summary below to view the pages where you will enter the information required for this submission. **Click Help for examples and instructions.** Click **Home** to return to your Home page. You may save and return to edit your information as many times as needed until you submit. Once you submit, you will no longer be able to make changes. Click here to view Foundation Guidelines for this Funding Opportunity.

Other useful links that will appear in the navigation bar at left include:

- **Home** brings you back to your Home page and out of this submission task.
- **FAQ** provides answers to common questions about the Foundation's proposal elements.
- **Help** provides guidance on both content and technical aspects related to completing many of the pages in the system.
- **Log Out** logs you out of the system.

Validation Summary

Page Name	Status
Contact Information	✔ Complete
Organization Information	✘ Incomplete
Project Information	✘ Incomplete
Project Location	✘ Incomplete
Map	✘ Incomplete
Uploads	✘ Incomplete
Metrics	✘ Incomplete
Budget	✘ Incomplete
Matching Contributions	✔ Complete
Permits and Approvals	✔ Complete

Project Information

Project Details

Project Title *

Project Start Date * M/d/yyyy

Project End Date * M/d/yyyy

Description *

Limit: 1000 characters   Remaining: 1000

Abstract *

Limit: 1500 characters   Remaining: 1500

Project Budget

Requested Amount *

Save   Save and Continue

Project Map

Map your project at the finest scale by any of the three options:
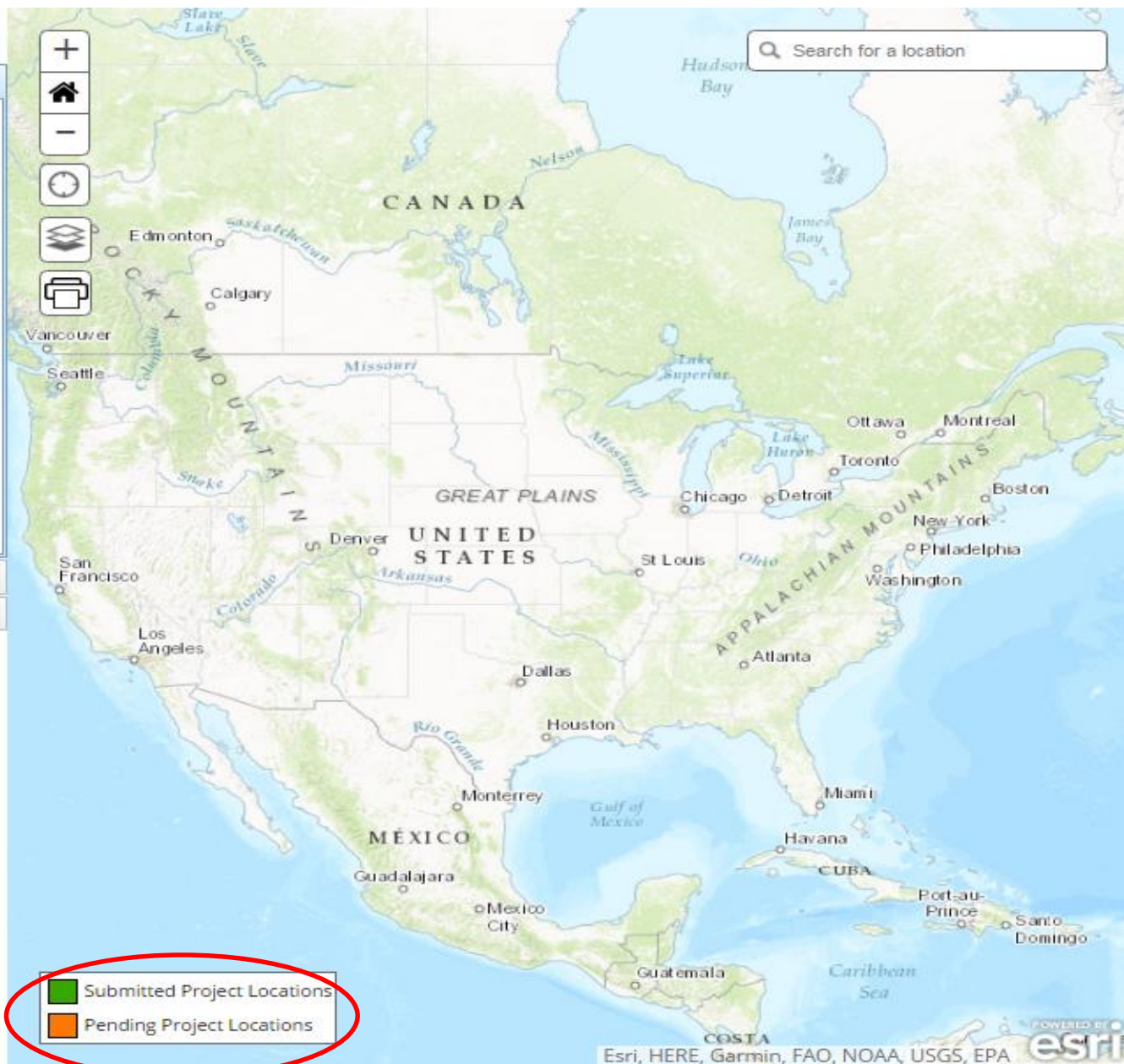
Upload Shapefile

- Select a Zip file(.zip) containing a shapefile(.shp,.dbf,.prj) from your local file system.
- The shapefile must be of POLYGON geometry type.
- The shapefile must not exceed 1 MB.

Choose File | No file chosen

Select By Geography

Draw a Custom Area

My project area:

Submit Project Location

Search for a location

Submitted Project Locations
Pending Project Locations

Esri, HERE, Garmin, FAO, NOAA, USGS, EPA

esri

Project Uploads

Upload Checklist

Upload Type	Required	Template	File Types Allowed	Max Uploads	Max File Size	Max Pages	Max Words	Max Characters
BFF Proposal Narrative	Yes	BFF Proposal Narrative	.doc, .docx, .pdf, .rtf	No Limit	16 MB	12	No Limit	No Limit
Project Map	Yes		.xls, .doc, .pdf, .rtf, .gif, .jpeg, .jpg, .docx	No Limit	16 MB	No Limit	No Limit	No Limit
Landowner Permission Letter	No		.xls, .doc, .pdf, .rtf, .gif, .jpeg, .jpg, .docx	No Limit	16 MB	No Limit	No Limit	No Limit
Resumes	No		.xls, .doc, .pdf, .rtf, .gif, .jpeg, .jpg, .docx	No Limit	16 MB	No Limit	No Limit	No Limit
Statement of Litigation	Yes	Statement of Litigation	.doc, .docx, .pdf, .rtf	No Limit	16 MB	6	No Limit	No Limit
Board of Trustees, Directors, or equivalent	Yes		.doc, .docx, .pdf, .rtf	No Limit	16 MB	No Limit	No Limit	No Limit
GAAP audited financial statements	Yes		.xls, .doc, .pdf, .rtf, .gif, .jpeg, .jpg, .docx, .xlsx	No Limit	16 MB	No Limit	No Limit	No Limit
IRS Form 990	Yes		.xls, .doc, .pdf, .rtf, .gif, .jpeg, .jpg, .docx	No Limit	16 MB	No Limit	No Limit	No Limit
A-133 Audit	Yes		.xls, .doc, .pdf, .rtf, .gif, .jpeg, .jpg, .docx	No Limit	16 MB	No Limit	No Limit	No Limit
Indirect Rate Agreement	No		.xls, .doc, .pdf, .rtf, .gif, .jpeg, .jpg, .docx	No Limit	16 MB	No Limit	No Limit	No Limit
Other Documents (10 page limit)	No		.doc, .docx, .gif, .jpeg, .jpg, .pdf, .ppt, .pptx, .rtf, .xls, .xlsx	No Limit	16 MB	10	No Limit	No Limit

Uploads

Choose Upload Type ▼   + Add files...   ⊘ Start upload   ⊘ Cancel upload

Project Metrics

Show: | Show All Templates ▾ | Show All Strategies ▾ | Search: [   ]

☐	goals met	❓	Species-specific Strategies	Recommended
☐	BFF - Research - # studies used to inform mgmt	❓	Planning, Research, Monitoring	Recommended
☐	BFF - Research - # research studies completed	❓	Planning, Research, Monitoring	Recommended
☐	BFF - Survivorship - Mortality rate	❓	Species Outcome	Recommended
☐	BFF - Disease control - # of species benefitting	❓	Species-specific Strategies	Recommended
☐	BFF - Disease control - # sites protected	❓	Species-specific Strategies	Recommended
☐	BFF - Disease control - # of sites that remain uncontaminated	❓	Species-specific Strategies	Recommended
☐	BFF - Disease control - # of sites with persistent populations	❓	Species-specific Strategies	Recommended
☐	BFF - Disease control - Fungal load rate	❓	Species-specific Strategies	Recommended
☐	BFF - BMP development - # BMP recommendations developed	❓	Planning, Research, Monitoring	Recommended
☐	BFF - Disease control - # individuals protected	❓	Species-specific Strategies	Recommended

☐ Select All

Add Selected   **Close**

Project Budget

Personnel — $0.00

Personnel ➕ 🗋 — $0.00

Travel — $0.00

Domestic Airfare - Per Flight ➕ 🗋 — $0.00

International Airfare - Per Flight ➕ 🗋 — $0.00

Train - Per Ticket ➕ 🗋 — $0.00

Rental Car - Per Day ➕ 🗋 — $0.00

Taxis - Per Trip ➕ 🗋 — $0.00

Mileage - Per Mile ➕ 🗋 — $0.00

Gasoline - Per Gallon ➕ 🗋 — $0.00

Per Diem (M&IE) - Per Day ➕ 🗋 — $0.00

Lodging - Per Night ➕ 🗋 — $0.00

Meals (No M&IE) - Per Meal ➕ 🗋 — $0.00

Equipment

Equipment ➕ 🗋

Materials and Supplies

Materials and Supplies ➕ 🗋

Contractual Services

Subcontract/Contract - Per Agreement ➕ 🗋

Subgrant - Per Agreement ➕ 🗋

Other Direct Costs

Other Direct Costs ➕ 🗋

Indirect Costs

Indirect Costs ➕ 🗋

Total Direct Costs

Total Indirect Costs

Total Costs

TIP! *"Total Costs"* on **BUDGET** page MUST = *"Requested Amount"* on **PROJECT INFORMATION** page

▶ Project Information

▶ Project Budget

Requested Amount *

Project Match

Matching Contribution Editor

> **Instructions**

Enter the required matching contribution details below. Click **Save** regularly to save your work. **The system will timeout and you will lose unsaved work if you do not save at least once every hour.** Click **Save and Close** to save and return to the Matching Contributions list page Fields marked with a red asterisk (*) are required for final submission for most programs. **Click Help for examples and instructions.**

Status * ⟶ Pledged

Source * ⟶ Bat University

Enter the name of the person or Organization providing the Matching Contribution

Source Type * ⟶ Non-Federal

Type * ⟶ In-kind

Description *

Donated use of university laboratory facility for 2 weeks to test efficacy of Name treatment. Daily use cost $1,000. $1,000 x 10 days = $10,000

Limit: 250 characters   Remaining: 106

Amount * ⟶ $10,000.00

[Save and Close] [Close]

Proposals must show planning for, knowledge about and secure compliance with federal, state and local law and regulation

TIPS

- Start pre-consultations with relevant agencies as soon as possible

- Secure landowner permission and document this (via email or letter)

- Plan and budget time and resources needed to obtain necessary approvals in BFF workplan and budget

- Make sure the "Permits" section of online application is complete

- Review article *A Decision Support Tool for Determining Federal Regulatory Authority over Products for Vertebrate Animals* (link in RFP)

- Consider and address state and local regulations
- Refer to the NEPA, ESA, and NHPA templates found at www.nfwf.org/bats

Permits and Approvals - Click Help for Examples and Instructions Editor   ✕

▶ Instructions

Please describe the Permits or Approvals that are required for this project by completing the fields below. Fields marked with a red asterisk (*) are required. Click **Save** regularly to save your work. **The system will timeout and you will lose unsaved work if you do not save at least once every hour.** Click **Save and Close** to save and return to the Permits list page. **Click Help for examples and instructions.**

Agency – Contact Person * `Mary Smith, USFWS`

Status * `Completed ▾`

Permit/Approval Description *

```
Existing National Environmental Policy Act
Categorical Exclusion completed by USFWS, Region
5, Maryland Field Office
```

Limit: 500 characters   Remaining: 383

Anticipated Submittal/Approval Date * `4/4/2016` 📅

Save and Close **Close**

View Full Submission

View PDF

Submission

Validation Status

Page Name	Status
Contact Information	✓ Complete
Organization Information	✗ Incomplete
✗ Primary Organization is required	
Project Information	✗ Incomplete
✗ Project Title is required.	
✗ Project Start Date is required.	
✗ Project End Date is required.	
✗ Description is required	
✗ Abstract is required.	
✗ Requested Amount is required.	
Project Location	✗ Incomplete
✗ Project Location Description is required.	
✗ Project Location Country(s) is required.	
Map	✗ Incomplete
✗ Please confirm your project has been accurately mapped.	
Uploads	✗ Incomplete
✗ Statement of Litigation is required and has not been uploaded.	
Board of Trustees, Directors, or equivalent is required and has not been uploaded.	
GAAP audited financial statements is required and has not been uploaded.	
IRS Form 990 is required and has not been uploaded.	
A-133 Audit is required and has not been uploaded.	
Project Map is required and has not been uploaded.	
BFF Proposal Narrative is required and has not been uploaded.	
Metrics	✗ Incomplete
✗ At least one metric is required.	
Budget	✓ Complete
Matching Contributions	✓ Complete
Permits and Approvals	✓ Complete

Sidebar navigation:
- Uploads
- Metrics
- Budget
- Matching Contributions
- Permits and Approvals
- Review and Submit
- FAQ
- Help
- Log Out
- Return to Staff Module

NFWF Contacts
Final Q & A

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