



2021 Cumberland Plateau Stewardship Fund RFP: Informational Webinar

December 10, 2020

Skinner Mountain, TN
Credit: David Johnston

WEBINAR GUIDELINES

- All attendees will be muted for the duration of the webinar.
- Please type your questions into the “questions” box in the webinar controls on the right side of your screen. NFWF staff will answer these questions during several breaks in the presentation, but you can type them in any time. Everyone will be able to hear the answers.
- Don’t be shy. If you have a question, someone else is thinking it, too.
- If you experience a technical glitch, please type it into the chat/question box.
- **The Webinar is being recorded and we will post a copy of these slides and the recording on the NFWF website at www.nfwf.org/cumberland.**

WEBINAR AGENDA

- **Program Overview**
- **Program Priorities**
- **Submitting a Competitive Proposal**
- **Application Guidance**
- **Tips and Timeline**
- **Resource Links**



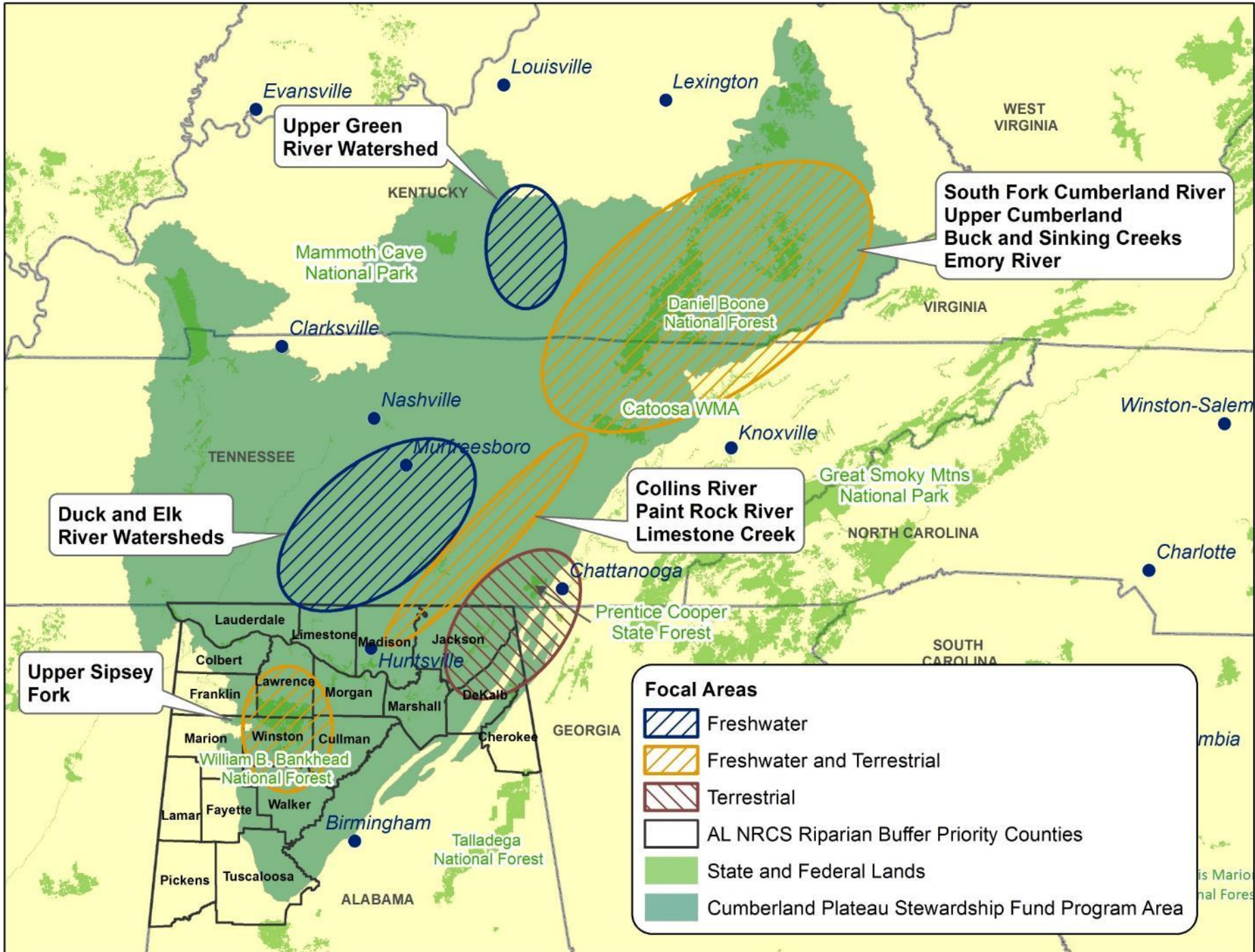
What is the *CUMBERLAND PLATEAU STEWARDSHIP FUND*?

A competitive grant program funded through a public-private partnership between...



That does the following...

- **Accelerates** restoration and enhancement of native forests and freshwater habitats
- **Supports** the recovery of species representative of healthy, sustainable woodland/savanna forests and freshwater systems
- **Supports** the goals and missions of each funding partner

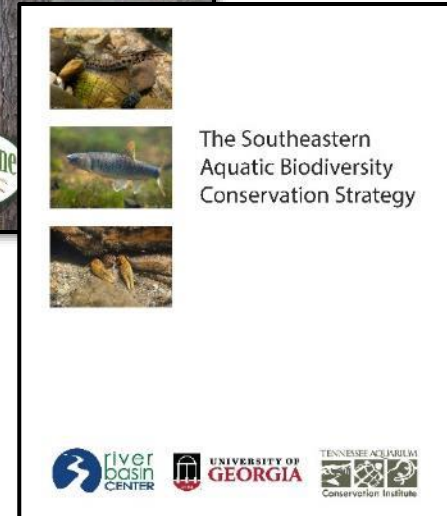
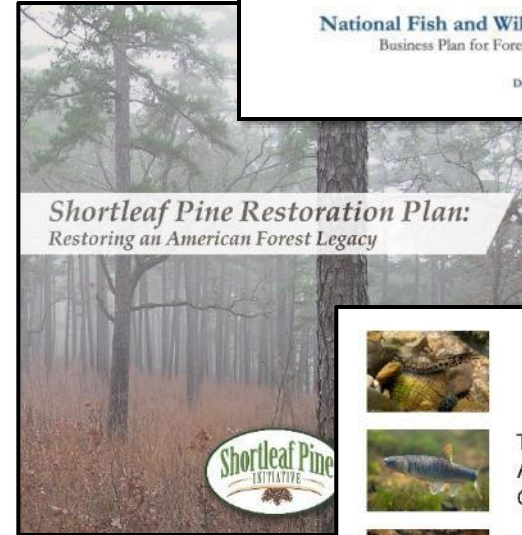
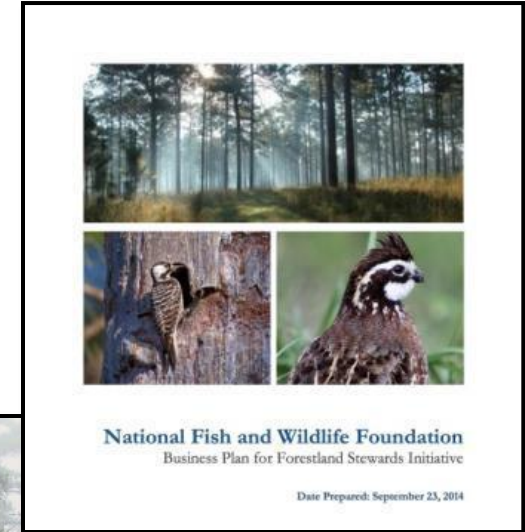


PROGRAM OVERVIEW

What are the program's objectives?

The **Cumberland Plateau Stewardship Fund** seeks to achieve the following conservation outcomes in 2021:

1. Establish **1,000 acres** of shortleaf pine/upland savanna forest.
2. Enhance **10,000 acres** of shortleaf pine/upland savanna ecosystem on public and private lands.
3. Establish or enhance **1,000 acres** of riparian forest.
4. Protect **500 acres** of working forests and/or riparian forests with conservation easements.
5. Improve management of **15 miles** of stream and associated stream habitat.



What are the program's objectives?

5. Increase populations of northern bobwhite and prairie warbler, as well as fish, amphibians and other aquatic species, representative of healthy, sustainable woodland/savanna forests and freshwater systems.
6. Engage more than **500 private landowners** in restoration and enhancement activities.



PROGRAM OVERVIEW

Where should projects take place?

Projects should occur in the following states...

Alabama

Georgia

Kentucky

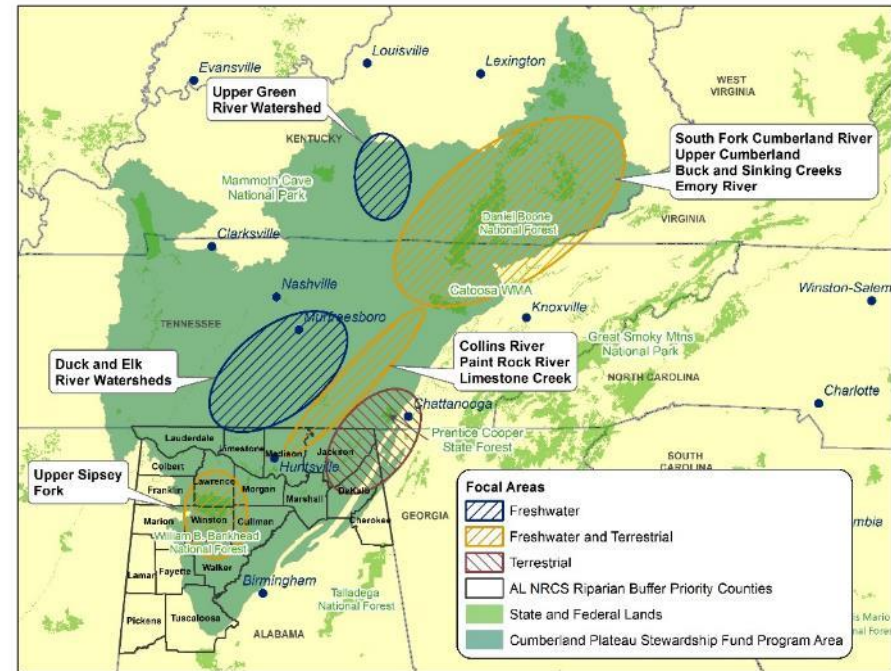
Tennessee

Lands eligible for funding include:

- Privately-owned lands
- State and local government lands
- Federal lands (preference for projects that include work on federal lands and on state, local and/or private lands)

Applicants must be one of the following:

- Non-profit 501(c)
- State, tribal and local governments
- Academic institutions



Cumberland Plateau Fund Landscape

Federal agencies and private landowners cannot directly apply, but may partner on proposals

Funding Availability:

- Approximately \$1 million available (total) in 2021.
- Grant awards will range from \$100,000 to \$250,000, depending on the overall scale of the project.

To be eligible for funding, proposals must adhere to the following:

1. Have **at least** 1:1 match ratio of non-federal cash or in-kind services.
2. Project periods **up to two years**, with significant deliverables achieved in year one.
3. Be in good standing with NFWF regarding existing grant/reporting requirements.
4. Describe progress to-date on current CPSF grants if applicable.

Ineligible Uses of Grant Funds

- **Equipment:** Applicants are encouraged to rent equipment where possible and cost-effective or use matching funds to make those purchases. NFWF acknowledges, however, that some projects may only be completed using NFWF funds to procure equipment. If this applies to your project, please contact the program staff listed in this RFP to discuss options.
- Political advocacy, fundraising, lobbying, litigation, terrorist activities or Foreign Corrupt Practices Act violations.
- Support of ongoing efforts to comply with legal requirements, including permit conditions, mitigation and settlement agreements. However, grant funds may be used to support projects that enhance or improve upon existing baseline compliance efforts.



**Any
Questions?**

What are the program's funding priorities?

1. Establishing Shortleaf Pine and Oak Forests
2. Enhancing and Maintaining Existing Shortleaf Pine/Shortleaf-Oak Habitat
3. Restoring and Enhancing Riparian Forests and Watershed Health to Support Aquatic Species
4. Expanding and Coordinating Technical Assistance and Outreach
5. Conservation Easements



NFWF is particularly interested in projects that help improve the understanding and quantification of the **carbon** and **water** benefits of upland and riparian forest restoration, enhancement and management projects, as well as conservation practices on agricultural lands.

PROGRAM PRIORITIES

1. Establishing Shortleaf Pine and Oak Forests

- May include site preparation and planting (seedlings and labor)

2. Enhancing and Maintaining Existing Shortleaf Pine and/or Oak Forest Ecosystems

• Prescribed Fire

- Strategies to promote coordination and increase prescribed burning capacity – ex. burn teams, burn associations
- Training and technical assistance, including assisting USDA staff in writing burn plans and implementing financial assistance contracts
- Incentives to increase Rx fire acres and burn frequency on private lands
- Identify and address specific barriers or roadblocks to fire implementation

• Other Silvicultural Treatments

- Thinning, invasive species control, mechanical and/or chemical treatments
- Planting native understory species



3. Restore and Enhance Riparian Forests and Watershed Health to Support Aquatic Species

Restore and Enhance Riparian Forests

- Reforest riparian buffers with native riparian forest species
- Implement forest management practices, such as thinning, that will improve wildlife habitat
- Control invasive species, such as hemlock woolly adelgid, which threaten riparian forest health

Improve Conservation Practices on Agricultural Lands

- Increase adoption of cover crops, reduced tillage, and diversified crop rotations in cropping operations
- Promote responsible incorporation of crop residue, manures, and other sources of organic matter into soil management systems
- Establish and enhance farmer-led education and outreach programs to drive increased adoption of soil health practices
- Install fencing and alternative watering systems to exclude livestock from streams



3. Restore and Enhance Riparian Forests and Watershed Health to Support Aquatic Species (cont.)

Restore Aquatic Connectivity and Improve In-Stream Habitat Conditions

- Remove or retrofit stream barriers (low-head dams) and stream crossings (culverts, concrete fords), and/or other in-stream restoration practices to improve aquatic habitat within focal watersheds



4. Expanding and Coordinating Technical Assistance and Outreach

I. Increase outreach and technical assistance delivery success

- Increasing technical assistance capacity and conduct outreach to private landowners, develop management plans, and assist with implementation of restoration and management treatments.
- Implementing innovative methods to engage private landowners or producers and expand on-the-ground restoration and protection activities on private lands.
- Targeting outreach to landowners and working with NRCS and other partners to prioritize, plan and deliver NRCS financial assistance (ex. Environmental Quality Incentives Program, Working Lands for Wildlife) and other stewardship programs to improve habitat and support at-risk species.

II. Advancing New Market-oriented and/or Incentive Programs

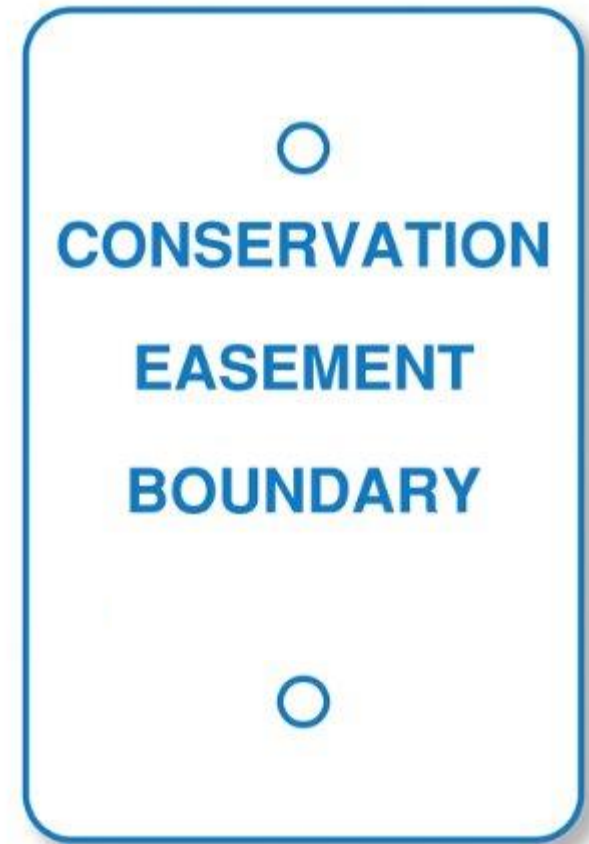
- Pilot innovative, market-oriented solutions and incentive programs that stimulate landowner participation in habitat restoration efforts.
- Enhance restoration and maintenance activities

III. Third-party Forest Certification

- Increase participation in third-party forest certification programs to to encourage third-party verification of sustainable forest management practices for upland and/or riparian forests and associated wildlife.

5. Conservation Easements

- Targeted conservation easement projects that protect high quality, existing shortleaf pine, oak and/or riparian habitat, or key sites targeted for shortleaf, oak and/or riparian forest restoration
- Conservation easements should be included as a component of a broader proposal that also includes shortleaf and/or riparian forest restoration
- Transaction or due diligence costs
- Requests for conservation easement funding should not exceed 20% of the total proposal request



SUBMITTING A COMPETITIVE PROPOSAL

- 1. Program Goals and Priorities:** All projects must include specific quantitative metrics that will be tracked and measured to evaluate project success.
- 2. Conservation Plan and Context:** Does project support priorities and goals of the Forestland Stewards partnership business plan, Shortleaf Pine Initiative Restoration Plan, and/or other relevant plans?
- 3. Technical Merit:** Project will engage technical expertise throughout project planning, design and implementation.
- 4. Cost-Effectiveness:** Project includes a cost-effective budget that balances performance risk and efficient use of funds. Cost-effectiveness evaluation may include, but is not limited to, an assessment of either or both direct and indirect costs in the proposed budget. The federal government has determined that a de minimis 10% indirect rate is an acceptable minimum for organizations without a NICRA, as such NFWF reserves the right to scrutinize ALL proposals with indirect rates above 10% for cost-effectiveness.
- 5. Funding Need:** Explain how funding is **essential** for activities to move forward.

SUBMITTING A COMPETITIVE PROPOSAL

6. **Monitoring:** Project includes a plan for monitoring progress during and after the proposed project period to track project success and adaptively address new challenges and opportunities as they arise.
7. **Letters of Support:**
 - State forestry office(s)
 - NRCS State conservationist(s)
 - Other project partners
8. **Partnerships:** Demonstrate appropriate partnership exists or is developing to successfully implement project.
9. **Sustainability:** Describe project maintenance post grant period including securing future funding.



**Any
Questions?**

Application Guidance and Navigating Easygrants



easygrants.nfwf.org

Enter your login ID and password and click **Log In** below. If you have forgotten your password, click **Forgot your password?** below. If you are a first time visitor to this system, click **Register here** below.

Easygrants Helpdesk:
Email: easygrants@nfwf.org
Voicemail: 202-595-2497

[Frequently Asked Questions](#)

Log In

[New User?](#)

Login ID / Email

Password

Remember Me

[Forgot Password?](#)

Log In



Easygrants – Creating Username or Organization

Register

First Name *

Middle Name

Last Name *

Login ID / Email *

Confirm Login ID / Email *

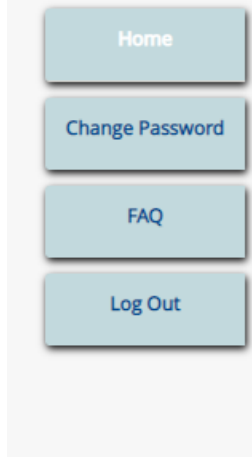
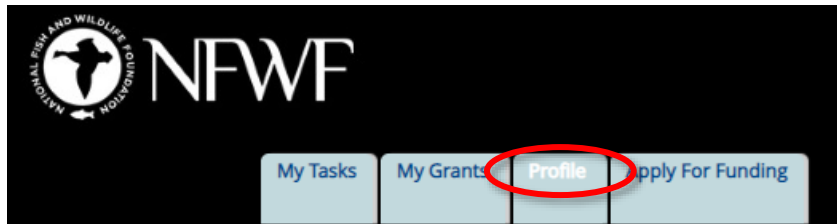
Password *

Password Requirements

Confirm Password *

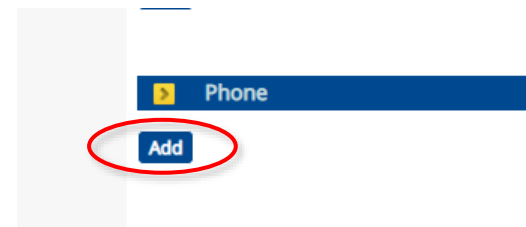
- Do not create duplicate accounts.
- Use your professional email address and full legal organization name.
- Unsure if you already have a user account or if organization is registered in Easygrants? Contact helpdesk at easygrants@nfwf.org or 202-595-2497.

Easygrants Profile



[View My Contact Details](#) ← *Click here*
[Manage My Communication and Interests](#)
[Manage My Demographics](#)

Scroll down



Please visit review your contact details and make sure that you **provide a phone number**

BEGINNING THE PROPOSAL

- Easygrants.nfwf.org
- Apply for Funding
- Applicant Questionnaire
- My Tasks > Full Proposal

The screenshot shows the Easygrants.nfwf.org interface. At the top, there are navigation tabs: 'My Tasks', 'My Grants', 'Profile', and 'Apply For Funding'. Below these are buttons for 'Home', 'Change Password', 'FAQ', and 'Log Out'. A message states: 'Click here to respond to an RFP or to a solicited request'. Below this, a list of funding opportunities is shown, with 'Cumberland Plateau-Southern Appalachians Fund 2021' selected. A 'Continue' button is visible at the bottom left.

Available Funding Opportunities	
Grants	
<input type="radio"/> Columbia Basin Water Transactions Program - Grande Ronde 2021	www.nfwf.org/cbwtp
<input type="radio"/> Coral Reef Conservation Fund 2021	www.nfwf.org/programs/coral-reefs
<input checked="" type="radio"/> Cumberland Plateau-Southern Appalachians Fund 2021	www.nfwf.org/cumberland
<input type="radio"/> Emergency Prescott Marine Mammal Rescue Assistance 2020	www.fisheries.noaa.gov/national/marine-life-distress/emergency-prescott-grants
<input type="radio"/> Five Star and Urban Waters Restoration Program 2021	www.nfwf.org/fivestar
<input type="radio"/> Impact Directed Environmental Accounts 2021	www.nfwf.org
<input type="radio"/> Longleaf Landscape Stewardship Fund 2021	www.nfwf.org/programs/longleaf-stewardship-fund
<input type="radio"/> Lower MS Alluvial Valley Restoration Fund 2021	https://www.nfwf.org/programs/lower-mississippi-alluvial-valley-restoration-fund

The tip sheet provides instructions for starting an application, contact information, and organization information. It includes a 'Take Note!' section with important deadlines and submission details.

STARTING AN APPLICATION

When you are ready to begin the application process, go to easygrants.nfwf.org

- New users to the system will be prompted to register before starting their application.
- Existing users should log in using the e-mail address and password. If you have forgotten your password, please click the "Forgot your password?" link on the Easygrants login page and a reset link will be sent to you. The link expires within 24 hours of being sent.
- Once you are logged in, click the **Apply for Funding** button, and select **Cumberland Plateau Stewardship Fund** from the list of **Available Funding Opportunities**.
- Complete the Eligibility Quiz and Save and Submit your response.
- If you pass the Eligibility Quiz, Easygrants will email you to your e-mail address the **Save Page From Here** click the "Full Proposal for the Cumberland Plateau Stewardship Fund. Now you are ready to get started! If you do not pass the Eligibility Quiz, please contact the NFWF Regional Contact details in the RFP.

Take Note!

- Pop-ups:** Easygrants uses pop-up windows to display some files. Please make sure your web browser allows for pop-ups. The standard browser pop-up blocker must be disabled prior to acquiring the application package. You can also try holding the Shift or Control (CTRL) key when clicking the link.
- Cookies:** Easygrants uses cookies to maintain the session information. Please make sure that your browser and computer can accept cookies.
- PDF:** Easygrants uses PDFs extensively. Make sure you are able to use Adobe Reader.
- SAVING AND SUBMITTING:** Once an application has been initiated, it may be saved and then modified and submitted at a later time, up to the application deadline of **February 18, 2021 11:59 PM Eastern Standard Time**. Please do NOT hit the **Submit** button until you are totally ready to submit. Once you hit submit the application is formally submitted and you may no longer make changes.

CONTACT INFORMATION

Enter the contact information for the primary person responsible for completing the Easygrants application (this person is designated the Principal). Additional personnel may be added to your Easygrants account by clicking the Add button and entering their information (tag as a Collaborator).

ORGANIZATION INFORMATION

Use the "Select Organization" button to search for your organization; you can search by Name, EIN number, or DUNS number. When searching by Name, it is recommended that you enter as few words as possible to ensure your results is comprehensive. Select your organization from the list that is the most complete (has DUNS and/or EIN numbers). If Easygrants informs you that your organization is not in the already saved or you are unable to find your organization, please contact easygrants@nfwf.org for support (provide your organization's name, EIN, DUNS). If your organization is new to Easygrants, click the Add New button at bottom of list and fill out your organization's information.



APPLICATION COMPONENTS

Home

Main

Contact Information

Organization Information

Project Information

Project Location

Map

Uploads

Metrics

Budget

Matching Contributions

Permits and Approvals

Review and Submit

FAQ

Help

Log Out

▶ **Project Information**

Due: 2/18/2021 11:59 PM ET

Bernstein, Zack | Grants | Cumberland Plateau-Southern Appalachians Fund | Cumberland Plateau-Southern Appalachians Fund 2021

▶ **Instructions**

Click the page links on the left navigation bar, or in the summary below to view the pages where you will enter the information as needed until you submit. Once you submit, you will no longer be able to make changes. [Click here to view Founda](#)

Other useful links that will appear in the navigation bar at left include:

- Home brings you back to your Home page and out of this submission task.
- FAQ provides answers to common questions about the Foundation's proposal elements.
- Help provides guidance on both content and technical aspects related to completing many of the pages in the
- Log Out logs you out of the system.

▶ **Validation Summary**

Page Name	Status
Contact Information	✓ Complete
Organization Information	✗ Incomplete
Project Information	✗ Incomplete
Project Location	✗ Incomplete
Map	✗ Incomplete
Uploads	✗ Incomplete
Metrics	✗ Incomplete
Budget	✗ Incomplete
Matching Contributions	✓ Complete
Permits and Approvals	✓ Complete

PROJECT INFORMATION

- **Period of Performance**
- **Requested Amount**
- **Title:** (~100 characters)
 - short, descriptive name indicating project purpose
- **Description:** (~500 characters)
 - Main activities and methods
 - Specific habitat, location or species benefitted
- **Abstract:** (~1,500 characters)
 - Location, activities, outcome/metrics, and partners
 - Context and background information
 - Explain how outcomes will address a conservation issue

Project Title, Description and Abstract

Project Description:

Use the best available science to map fire adapted ecological systems, conduct a consensus-based stakeholder process to prioritize sites for prescribed burns, and implement prescribed burning in three high priority locations within the Cumberland Plateau and Mountains in Tennessee. Project will improve forest habitat on 2,000 acres with prescribed fire, drive habitat restoration management to the highest priority locations, and maximize the future investments of all land managers in the region.

Project Abstract

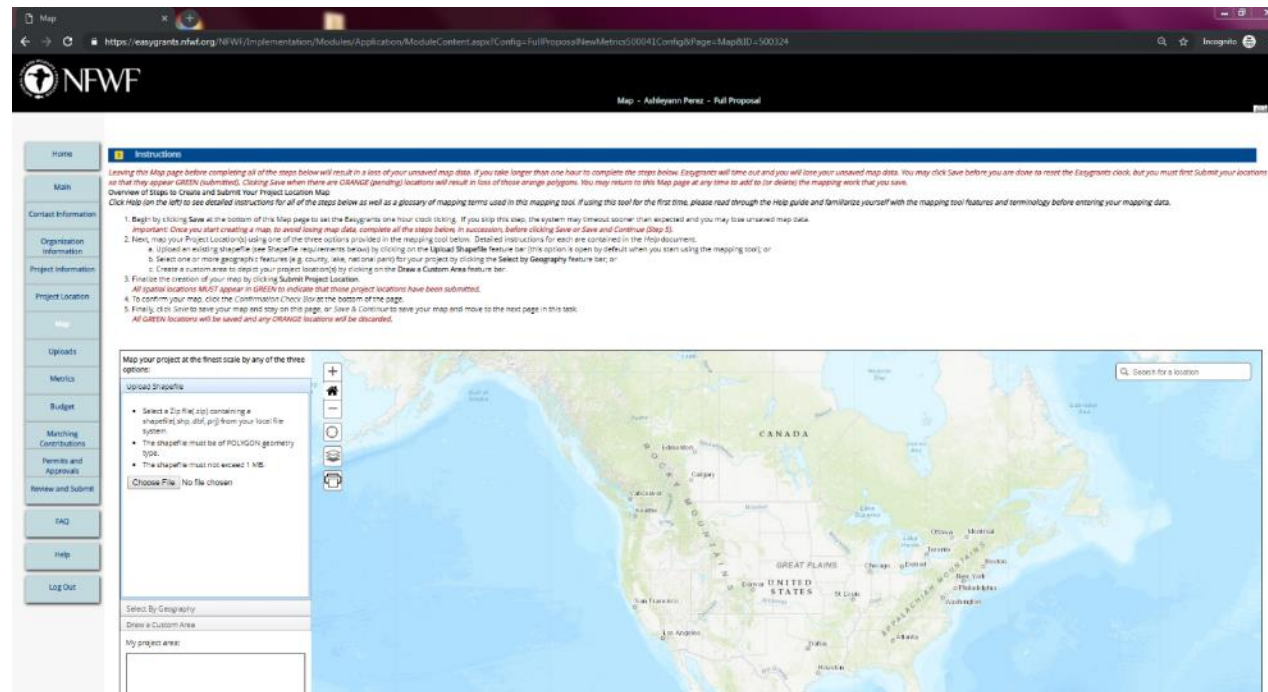
The Nature Conservancy will use the best available science to map fire adapted ecological systems, conduct a consensus-based stakeholder process to prioritize sites for prescribed fire and implement prescribed burns in three high priority locations within the Cumberland Plateau and Mountains in Tennessee.

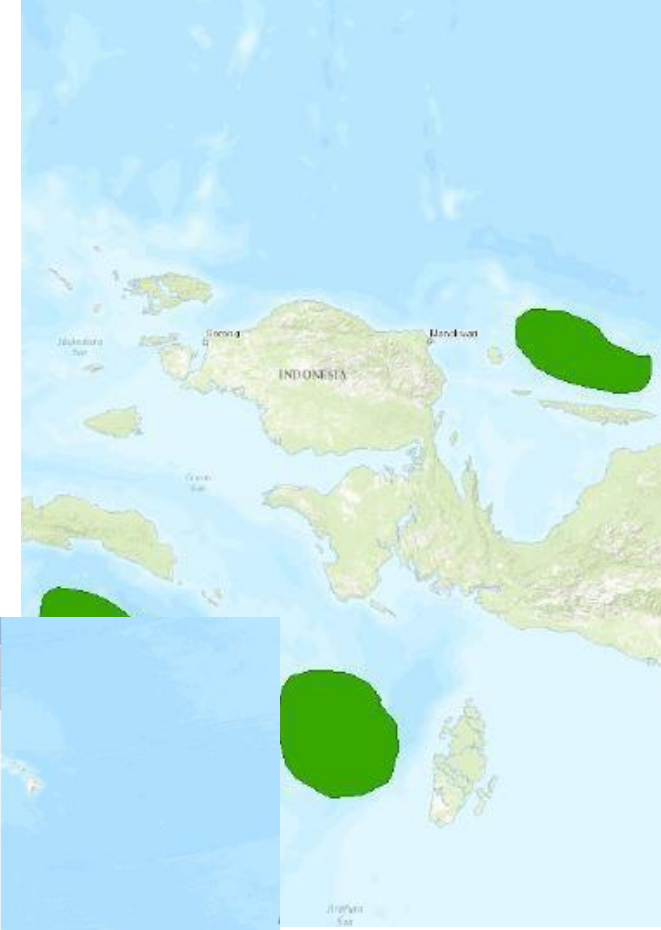
Shortleaf pine and other fire-adapted forest and grassland ecosystems provide important habitat for a number of declining wildlife species, such as northern bobwhite quail, ruffed grouse and prairie warbler. Unfortunately, these ecosystems have experienced a rapid decline in the Cumberland Plateau region during the past several decades due to lack of fire, which is needed to maintain habitat structure and reduce competition from other plant species.

Project will improve forest habitat on 2,000 acres with prescribed fire, drive habitat restoration management to the highest priority locations, and maximize the future investments of all land managers in the region

MAP

- Use the full proposal mapping tool to draw your project location or upload a shapefile
- Map the location(s) where on-the-ground project work will occur
- Be as specific as possible!
- You should not select an entire state or county as your project location unless your project spans the entire region





Select By Geography

Draw a Custom Area

My project area:

[Submit Project Location](#)

■ Submitted Project Locations
■ Pending Project Locations

I confirm that this project has been mapped as accurately as possible

[Save and Continue](#)

1. Upload Shapefile
2. Select by Geography
3. Draw a Custom Area

UPLOADS

Upload Checklist

Upload Type	Required	Template
Cumberland Full Proposal Narrative	Yes	Cumberland Full Proposal Narrative Template
Project Map	Yes	
Letters of Support	No	
Photos - Jpeg	No	
Statement of Litigation	Yes	Statement of Litigation
Board of Trustees, Directors, or equivalent	Yes	
Applicant Controls Questionnaire	Yes	Applicant Controls Questionnaire Template
GAAP audited financial statements	Yes	
IRS Form 990	Yes	
A-133 Audit	Yes	
Indirect Rate Agreement	No	
Other Documents	No	



UPLOADS – FINANCIAL AND OTHER DOCUMENTS

All financial documentation must:

- Represent the same fiscal year period
- Must be the most recent financial information available
- Must be *less than* two years old

If you do not have a required financial document, then please upload an explanation on your company letterhead in place of the document.



Home / Apply for a Grant / Application Information



The following financial documentation must be submitted with NFWF full proposals. Applicants are encouraged to provide this information at the time of application in order to prevent review, approval and/or contracting delays (if applicable). Below, you will find a list of Frequently Asked Questions to assist you with compiling the required information. If you have additional questions regarding documentation requirements or unanswered questions, please contact the NFWF staff representative listed in the RFP or your Grants Administrator.

All documentation must represent the same fiscal year period, must be the most recent financial information available, and must be less than two years old.

The following table breaks out the required documents by type of entity:

Organization Type	Required Financial Documentation						
	¹ I-990 or Electronic Notice	EIN or FEIN	DUNS Number	Single Audit ²	GAAP Audit	³ Balance Sheet AND Income Statement	⁴ NICRA or CAP

For details on what documents you need to submit and for FAQs regarding financial documents, go here: <https://www.nfwf.org/apply-grant/application-information/required-financial-documents>



UPLOAD TIPS


- Select the appropriate upload type from the dropdown menu when uploading financial documents.
- If an upload type for a specific financial document is not available, it means NFWF already has the document on file. Do not use the “Other Document” upload type. If unsure, contact NFWF staff directly to assist with securely uploading the financial document.
- To re-upload a document, you will need to first delete the original document and then upload the new/revised document

The screenshot shows a web interface for uploading documents. At the top is a blue header with a yellow arrow icon and the text "Uploads". Below this is a white area containing a dropdown menu labeled "Choose Upload Type" with a downward arrow. The dropdown menu is open, showing a list of options: "Choose Upload Type", "Full Proposal Narrative", "Project Map", "Letters of Support", "Statement of Litigation", "Board of Trustees, Directors, or equivalent", "GAAP audited financial statements", "IRS Form 990", "A-133 Audit", "Indirect Rate Agreement", and "Other Documents". To the right of the dropdown menu are three blue buttons: "Add files..." with a plus icon, "Start upload" with a circular arrow icon, and "Cancel upload" with a circular arrow icon. Below the buttons is a light gray area with the text "For Techn".

UPLOADS

✓ Proposal Narrative Template

- Download the Word template from Easygrants
- Proposals should be no more than 6 pages
- Keep the formatting – same font, font size and margins
- Do not delete the text provided in the narrative
- Be concise and focus on project need, scope of work and deliverables.
- Upload into Easygrants either as a Word doc or PDF

**NFWF**
Cumberland Plateau Stewardship Fund Full Proposal Project Narrative

Instructions: Save this document on your computer and complete the narrative in the format provided. The final narrative should not exceed seven (7) pages; please use Times New Roman font, no smaller than 11-point. Please include spaces between paragraphs. Do not delete these instructions or the text provided below. Once complete, upload this document into the on-line application as instructed.

- 1. Activities:** Elaborate on the primary activities that will be employed through the grant. Explain how these activities are expected to lead to the conservation outcome(s) listed in the RFP and contribute to the overall Cumberland Plateau Stewardship Fund forest health, freshwater health and species goals and how the project advances the Forestland Stewards partnership business plan, Shortleaf Pine Restoration Plan, and/or the Southeastern Aquatic Biodiversity Conservation Strategy. Describe how proposed activities will expand on new or existing restoration and conservation initiatives and/or plans to maximize large-scale ecosystem function, such as expansion of an anchor forest area and connection of remnant stands or riparian areas by establishing corridors.
- 2. Threats and/or Opportunities:** Describe the threats that this project seeks to address in achieving large-scale conservation of shortleaf pine/shortleaf pine-oak, riparian forest, and/or aquatic ecosystems and highlight the opportunities that this project will create in sustaining restoration and protection efforts in the geographic area in which the project will occur. Establish a clear need for the funds being requested, and demonstrate that activities are additive and would not move forward absent funding from the Cumberland Plateau Stewardship Fund.
- 3. Outcome(s):** Elaborate on the outcome(s) summarized previously in the application; discuss what makes this outcome(s) achievable and important.
- 4. Project Location:** Provide a detailed map(s) of the project location, using the Uploads section of the application. The map should show the project's location within the Cumberland Plateau, as well as additional information that will help provide project context, such as proximity to conservation lands and other habitat restoration efforts. Please note that Easygrants also includes a Map module requiring applicants to define their project location. Maps submitted as uploads in Easygrants are required in addition to completion of the Map module in Easygrants.
- 5. Implementation Strategy.** Detail the approach or methodology that will be used to achieve the goals of the project. For instance, if the project is focused on private landowner outreach, please describe the process by which landowners will be targeted and engaged and ultimately committed to implement habitat restoration/stewardship activities on their lands. For restoration, enhancement and maintenance activities, provide details on how project sites were identified, which partners will be engaged, and how habitat will be maintained over time.

METRICS

- Load program metrics using the “CPF Metrics” template from drop down menu.
- Each metric’s “Target Value” should always be greater than the “Starting Value.”
- Please enter “0” for the “Starting Value”

Select Metric

Notes

Metric : CPF - Improved management practices - Acres under imp mgt (private)

Note Will thin 1,000 acres of existing shortleaf in AL and 1,500 acres of existing shortleaf in TN.

Save And Close Close

<input type="checkbox"/>	CPF - Outreach/ Education/ Technical Assistance - # people with changed behavior	?	Capacity, Outreach, Incentives	Optional
<input type="checkbox"/>	CPF - Outreach/ Education/ Technical Assistance - # people with knowledge	?	Capacity, Outreach, Incentives	Recommended
<input type="checkbox"/>	CPF - Improved management practices - Miles under improved mngmt (public)	?	Habitat Management	Recommended

Select All

Add Selected Close

Select Metric

Previous | Next | Last | Show All

* If none of the available metrics apply to your project, please contact NFWF to discuss



**Any
Questions?**

BUDGET

- Only the grant amount requested from NFWF
- Itemize all costs in appropriate budget categories.
- No lumping costs i.e., 'All Salaries: \$10,000'
- **'Total Amount Requested'** in Project Information section must equal the **'Budget Grand Total'** in Budget section

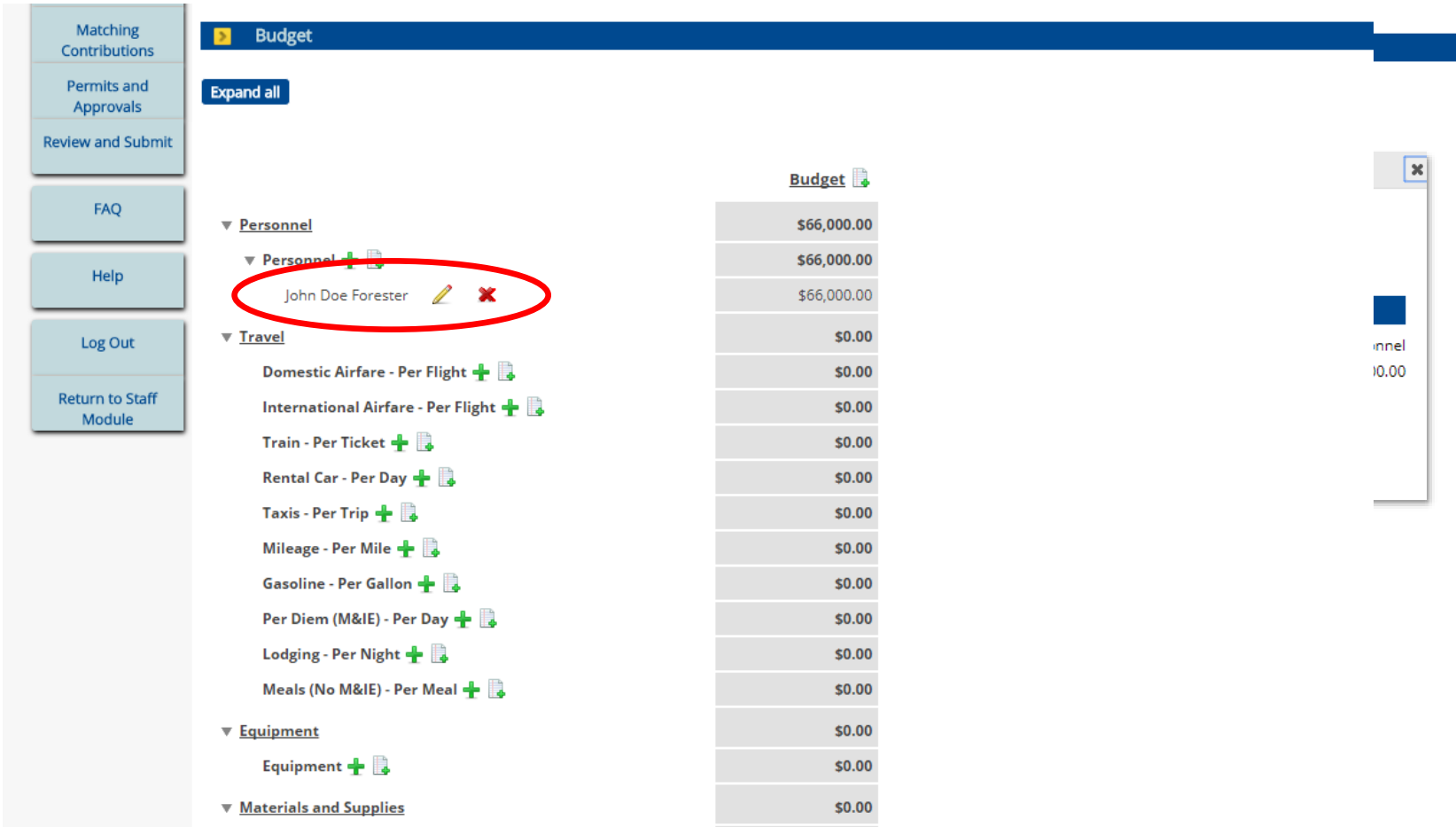
▼ <u>Materials and Supplies</u>	\$0.00
Materials and Supplies + 📄	\$0.00
▼ <u>Contractual Services</u>	\$0.00
Subcontract/Contract - Per Agreement + 📄	\$0.00
Subgrant - Per Agreement + 📄	\$0.00
▼ <u>Other Direct Costs</u>	\$0.00
Other Direct Costs + 📄	\$0.00
▼ <u>Indirect Costs</u>	\$0.00
Indirect Costs + 📄	\$0.00
<u>Total Direct Costs</u>	\$0.00
<u>Total Indirect Costs</u>	\$0.00
<u>Total Costs</u>	\$0.00



<https://www.nfwf.org/whatwedo/grants/applicants/Pages/budget-instructions.aspx>



























BUDGET

- Use the green plus sign  to add line items to the budget




Budget

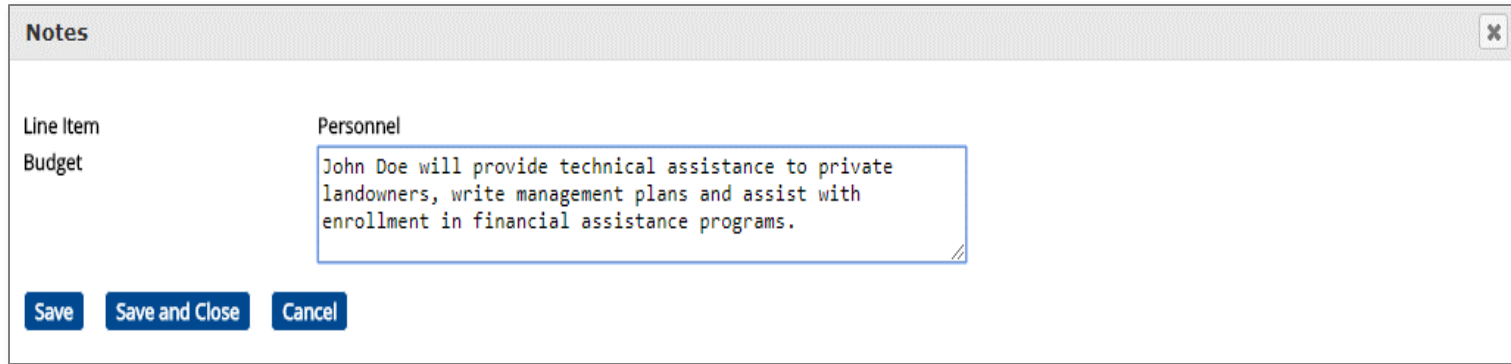
Expand all

	Budget
▼ Personnel	\$66,000.00
▼ Personnel  	\$66,000.00
John Doe Forester  	\$66,000.00
▼ Travel	\$0.00
Domestic Airfare - Per Flight  	\$0.00
International Airfare - Per Flight  	\$0.00
Train - Per Ticket  	\$0.00
Rental Car - Per Day  	\$0.00
Taxis - Per Trip  	\$0.00
Mileage - Per Mile  	\$0.00
Gasoline - Per Gallon  	\$0.00
Per Diem (M&IE) - Per Day  	\$0.00
Lodging - Per Night  	\$0.00
Meals (No M&IE) - Per Meal  	\$0.00
▼ Equipment	\$0.00
Equipment  	\$0.00
▼ Materials and Supplies	\$0.00

nnel
10.00

BUDGET

- Use the 'notes' feature  to add a narrative description for each section of the budget
- Each line item must include a corresponding narrative entry



Line Item	Personnel
Budget	John Doe will provide technical assistance to private landowners, write management plans and assist with enrollment in financial assistance programs.

Learn more: <http://www.nfwf.org/whatwedo/grants/applicants/Pages/budget-instructions.aspx>

MATCHING CONTRIBUTIONS

- Projects with **at least 1:1** non-federal match ratio will be most competitive
- Federally appropriated or managed funds are **ineligible**; e.g., Pittman-Robertson, Dingell-Johnson, Intermodal Surface Transportation Efficiency Act

Match must be:

- Raised and dedicated specifically for the project
- Spent between the project start and end dates designated in the grant application
- Voluntary in nature (mitigation, restitution, or other permit or court-ordered settlements are ineligible); and
- Applied only to the NFWF grant and not to any other federal matching programs

MATCHING SOURCES

- ✓ Cash
- ✓ In-kind contributions of staff
- ✓ Materials and services donated
- ✓ Volunteer time
- ✓ Cost of land acquisition/easement
- ✓ Allowable indirect costs not covered by grant funding may be eligible
- ✓ Other tangible contributions to project goals



Barrier removal on Green River, KY
Photo by Philip Scott Andrews

Click Add to enter the required matching contribution information below. Click Help for examples and instructions. Each source of matching contributions must be added separately, and you can add a contribution below, you will be able to Edit or Delete it, as needed. Click Save and Continue to save your work and move to the next page.

Matching Contribution Editor

Instructions

Enter the required matching contribution details below. Click Save regularly to save your work and you will lose unsaved work if you do not save at least once every hour. Click Save and Close to save and return to the Contributions list page. Fields marked with a red asterisk (*) are required for final submission for most programs. Click here for more instructions.

Status *

- <Select>
- Received
- Application Submitted
- Intend to Apply
- Pledged

Source *

Enter the name of the person or Organization that provided the Matching Contribution

Source Type *

- <Select>
- <Select>
- Federal
- Non-Federal

Type *

- <Select>
- <Select>
- Cash
- In-kind

Description *

Limit: 250 characters Remaining: 250

Amount *

Save and Close Close



ADDITIONAL APPLICATION DETAILS

- Federal funding may be subject to requirements under the following acts. Applicants should budget time and resources to obtain the needed approvals.
 - National Environmental Policy Act
 - Endangered Species Act
 - National Historic Preservation Act
- Award payments are primarily reimbursable. Projects may request funds for reimbursement at any time after completing a signed agreement with NFWF.



**Any
Questions?**

ADDITIONAL TIPS FOR APPLICANTS

- If you've never used Easygrants before, create your login **TODAY** and familiarize yourself with the system.
- If you aren't new to Easygrants, check and make sure your login is working and that your organization's record is up to date in our system.
- Start the application *as soon as possible* to minimize last minute Easygrants trouble.
- Contact potential partners early in the process to develop project priorities, scope of work, and budget, as well as identifying sources of match.
- If you're not familiar with the Cumberland Plateau section of the Forestland Stewards business plan, please review:
<https://www.nfwf.org/forestlandstewards/Documents/forestland-stewards-business-plan.pdf>
- We're here to help! Don't hesitate to contact us with questions about your proposal, Easygrants, etc.



TIMELINE

2021

February

Feb.-May

May-June

June

July

**18th:
Proposals
Due**

**Review proposals
with funding
partners and
external technical
reviewers**

**Finalize funding
recommendations**

**NFWF notifies
Congress and NFWF
Board of Directors of
funding
recommendations**

**NFWF
notifies
applicants
of funding
decisions**

RESOURCES

Tip Sheet

<https://www.nfwf.org/sites/default/files/2020-11/Cumberland-2021-Tip-Sheet.pdf>

NRCS State Conservationist and State Forestry Agency Contacts

<https://www.nfwf.org/cumberland/Documents/NRCS%20State%20Conservationists+State%20Foresters.pdf>

Required Financial Documents

<http://www.nfwf.org/whatwedo/grants/applicants/Pages/required-financial-docs.aspx>

Budget Instructions

<http://www.nfwf.org/whatwedo/grants/applicants/Pages/budget-instructions.aspx>

NFWF Indirect Policy

<http://www.nfwf.org/whatwedo/grants/applicants/Pages/indirect-policy.aspx>

Mapping Tutorial

<http://www.nfwf.org/whatwedo/grants/applicants/Pages/mapping-tool.aspx>

Forestland Stewards Business Plan

<http://www.nfwf.org/forestlandstewards/Documents/forestland-stewards-business-plan.pdf>

Shortleaf Pine Initiative

<http://shortleafpine.net/>

Southeast Aquatics Biodiversity Strategy

<http://southeastfreshwater.org/>

QUESTIONS or COMMENTS

Please direct programmatic questions to:

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Southern Forests Program Director

Jonathan.Scott@nfwf.org

(202) 595-2609

Zack Bernstein
Program Coordinator

Zachary.bernstein@nfwf.org

(202) 595-2433

Easygrants technical support:

Email helpdesk at Easygrants@nfwf.org or
leave a message at 202-595-2497

