#### Document 5 of 6:

These materials include important information for participating in the repose and preparing a quote. Please review them carefully. This document only pertains to eligible vessel owners that did not participate in the 2021 repose or who did not renew their participation in the project. Vessel owners that participated in the 2021 repose had an opportunity to apply to renew existing contracts.







## Have questions about the project?

Please contact the community liaison assigned to your region if you need assistance.

#### **Community Liaison in Louisiana:**

**Coastal Community Consulting, Inc.** Phone: 504-393-0066 Email: christina@ccc-nola.org

### Community Liaison in other Gulf States or on the Atlantic Coast:

**Gary Graham** Phone: 979-292-6120 Email: glgshrimp@embarqmail.com

To view and download the materials in either English or Vietnamese, please go to www.nfwf.org/programs/deepwaterhorizon-oceanic-fish-restoration-project.

### 2022 DEEPWATER HORIZON OCEANIC FISH RESTORATION PROJECT How to Submit a Request for Quotation Form

The National Fish and Wildlife Foundation (NFWF), acting in cooperation with the National Oceanic and Atmospheric Administration (NOAA), invites eligible pelagic longline vessel owners in the Gulf of Mexico to submit a quote in an auction for participation in the 2022 repose period (January 1 - June 30, 2022) of the *Deepwater Horizon* Oceanic Fish Restoration Project. Selected participants will have the option to renew their contract if the project continues beyond 2022. **To submit a quote for participation, you must mail the completed Request for Quotation form to the address below to arrive by October 12, 2021.** Request for Quotation forms received after this deadline will not be considered.

Please review all materials carefully and contact your local liaison if you have any questions. To help guide you through the submission process, please follow the steps below to ensure a successful submission of your Request for Quotation form:

- **A.** To determine your interest in participating in the project, please review the entire form, including all associated project resources:
  - Document 1: Project Details and Eligibility Requirements

- **Document 2:** Frequently Asked Questions
- Document 3: Compensation & Auction Details
- **Document 4:** How to Place an Auction Quote
- Document 5: How to Submit a Request for Quotation Form
- **Document 6:** Request for Quotation Form
- **B.** Complete sections 1-5 of the Request for Quotation form.
- **C.** Complete Section 6 of the Request for Quotation form in its entirety and sign in the presence of a notary public. (Make sure to schedule an appointment ahead of time with a certified notary public in your area.)

To ensure confidentiality and to prevent tampering, please use the following guidance when completing Section 6 of the Request for Quotation form:

- 1. Do not complete Section 6 until you are in the presence of a notary.
- 2. No other individuals should influence the completion of Section 6.
- Remember, quotes should indicate the total level of compensation you are willing to accept to participate in the entire six-month repose period as well as the corresponding monthly rate.

- D. Print a completed copy of IRS Form W-9 Request for Taxpayer Identification Number (TIN) and Certification (https://www.irs.gov/pub/irs-pdf/fw9.pdf) and submit with the Request for Quotation form. (See Section 3 of the Request for Quotation form.)
- E. Confirm that Sections 1-6 of the Request for Quotation form are accurate and complete, and mail your completed Request for Quotation form and W-9 to:

The National Fish and Wildlife Foundation c/o Gray Redding 1133 15th Street NW Suite 1000 Washington, D.C. 20005

**Please note:** To be eligible, your completed Request for Quotation form and W-9 must be received by NFWF by **October 12, 2021**. You may submit the Request for Quotation form via U.S. Mail or by an express mail service. You bear the sole responsibility of ensuring the package arrives to NFWF by the deadline and any risks associated with the delivery method chosen.

NFWF is not responsible for mail or deliveries that are lost or misdirected. NFWF will deem the quote to be "submitted" only when NFWF receives your quote. You should review your quotes carefully before submitting; incomplete, illegible, or unsigned forms may be deemed ineligible for consideration. Complete and timely Request for Quotation forms will be evaluated, and you will be notified whether you have been selected to participate by early November 2021.

# Do you need help completing your Request for Quotation form or have questions about the compensation or auction portions of the project?

Please contact the community liaison assigned to your region — the community liaisons are designated to assist with answering any questions, completing the forms, securing notary publics in your area, and/or mailing forms on your behalf. However, the liaison may not assist in the completion of Section 6 of the Request for Quotation form.