



NFWF



# Farmers for Soil Health 2023 Request for Proposals TA Grant Applicant - Frequently Asked Questions

February 7, 2023

This document may be updated if needed in advance of the February 28, 2023 proposal submission deadline. Keep checking [this website](#) for updated versions.

## FAQs are organized into the following categories:

- About Farmers for Soil Health and our Climate Smart Commodities Project (page 1)
- Designing your Farmers for Soil Health Technical Assistance Grant Project (page 3)
- Writing and Submitting your Farmers for Soil Health Technical Assistance Grant Proposal (page 6)

## About Farmers for Soil Health and our Climate Smart Commodities Project

### **Q1. Has the Farmers for Soil Health Climate Smart Commodities grant (FSH) been finalized yet?**

**A1.** No, the FSH grant with USDA is still pending. The National Fish and Wildlife Foundation (NFWF) is releasing this Request for Proposals in anticipation of an agreement with USDA for our tentatively selected proposal, “Farmers for Soil Health Climate Smart Commodities Partnership.” This RFP represents one time-sensitive element of a broader project. Any grants related to this RFP will not be awarded unless or until a USDA agreement is finalized. Additional grantee terms, conditions, or requirements beyond what is included in this RFP may apply after finalization of a USDA agreement. We are optimistic that a USDA agreement will be finalized in advance of our planned late April grant award announcement.

### **Q2. What is the Farmers for Soil Health collaboration?**

**A2.** Farmers for Soil Health is a collaboration of National Corn Growers Association, the United Soybean Board, the National Pork Board, and other partners, with a goal of encouraging farmers to expand their adoption of cover crops to 30 million acres nationwide by 2030. You can [learn more about Farmers for Soil Health here](#).

### **Q3. What is the Farmers for Soil Health Climate Smart Commodities Partnership project?**

**A3.** The Farmers for Soil Health collaboration, with NFWF serving as their designated administrative lead, was [tentatively selected by USDA](#) to receive a \$95 million Climate Smart Commodities award. The FSH project includes four strategies:

1. FSH will support and expand technical assistance (TA), enrollment, and education programs in its targeted states through grants associated with this current request for proposals.
2. FSH will establish a new financial assistance (FA) program to incentivize cover crop adoption on over 1.3 million acres of crop fields in corn and soybean production. Participating farmers will plant cover crops for three years and receive Transition Incentive Payments (TIP) totaling \$50 per new

acre of cover crops planted (\$25/acre year 1, \$15/acre year 2, \$10/acre year 3). Signing Incentive Payments (SIP) of \$2 per acre are available for up to 600,000 acres of existing cover crops. NFWF will make the annual FA payments to participating farmers with other funding separate from the grant funding available through this request for proposals.

3. FSH will create and launch an enrollment platform as well as a nationwide cover crop Measurement, Reporting and Verification (MRV) system.
4. Lastly, FSH will create a public marketplace platform to connect farmers to buyers of climate-smart commodities and opportunities for premiums and incentives.

This request for proposals focuses on strategy #1: supporting and expanding technical assistance.

**Q4. Which crops and fields are eligible to participate in the FSH cover crop incentive program?**

**A4.** Crop fields in a corn and/or soybean rotation are eligible to receive TIPs or SIPs in exchange for planting cover crops and participating in the FSH enrollment and MRV platform. SIPs are limited to crop fields where cover crops are already planted annually. TIP enrollment is open to any corn or soybean fields where cover crops are not currently part of an annual rotation. TIP enrollment is open both to farmers with some cover crops looking to expand and to farmers with no cover crops looking to start. The same farmer may receive SIPs for fields with existing cover crops and TIPs for fields new to cover crops.

**Q5. Which states are eligible to participate?**

**A5.** FSH farmer SIPs and TIPs and TA grants through this RFP are limited to the 20 states targeted in the Farmers for Soil Health Climate Smart Commodities Partnership:

Delaware, Illinois, Indiana, Iowa, Kansas, Kentucky, Maryland, Michigan, Minnesota, Missouri, Nebraska, New York, North Carolina, North Dakota, Ohio, Pennsylvania, South Dakota, Tennessee, Virginia, and Wisconsin.

**Q6. Can FSH payments be stacked with other financial assistance opportunities?**

**A6.** FSH Transition Incentive Payments can be stacked with other Climate Smart Commodities project payments if they are paying for something other than the cover crop practice. FSH TIPs can not be stacked with USDA NRCS cover crop cost share payments (such as through the Environmental Quality Incentives Program, or EQIP). FSH TIPs can be stacked with other state or private (non-federal) incentives and cost share opportunities.

**Q7. How will farmers enroll in FSH SIP or TIP?**

**A7.** Farmers will sign up through an online FSH enrollment platform available in the 20 target states. The enrollment platform is expected to be operational in spring 2023.

**Q8. How will farmers receive their payments?**

**A8.** The National Fish and Wildlife Foundation will issue SIP and TIP payments to participating farmers. TA grantees should not include farmer payments in their proposal budgets. These payments will be made from a separate funding pool. TIP participants will receive \$50 per acre total over a three-year contract (\$25/ acre in year 1, \$15/acre in year 2, and \$10/ acre in year 3). We expect payments will be sent out in spring following planting of a cover crop the previous fall. Cover crop planting will be verified by remote sensing through the FSH Measurement, Reporting, and Verification (MRV) platform and self-certified by the farmer.

**Q9. What information will farmers be required to provide to sign up for FSH SIPs or TIPs?**

**A9.** Participating farmers will need to self-certify:

- 1) their USDA farm and tract number (farmers without a farm and tract number can obtain one from their local [USDA Farm Service Agency field office](#));
- 2) for TIPs, that they are not concurrently receiving USDA NRCS cover crop payments on the same acres;
- 3) they are in compliance with USDA Highly Erodible Land and Wetland Conservation requirements (they will need an [AD-1026 form](#) on file with their local USDA office);
- 4) they will plant cover crop acres enrolled in TIP according to [state NRCS conservation practice standards](#) for practice code 340 (cover crop) or will work with state TA grantees and local USDA offices to complete and get approval of a [CPA-52](#) environmental evaluation worksheet.

FSH expected contractor DTN will create the online enrollment platform and will pre-populate the enrollment platform with DTN’s proprietary cropland dataset. Farmers will be required to use the enrollment platform’s map tool to identify the fields they are enrolling and confirm or edit field boundaries and acreage.

Farmers will also need to provide information necessary for payments, such as a [W-9 tax form](#) with a name, address, and an EIN or SSN.

Other requirements may apply after finalization of a USDA agreement.

**Q10. How will farmer data privacy be protected after enrolling in FSH SIP or TIP?**

**A10.** The DTN Marketplace is built on a foundation of transparency and a key requirement is that the farmer is in control of his or her data and can decide who may access it and how it can be used. As the platform will present opportunities both from the FSH Climate Smart Commodities project and others from the private sector, each offer will transparently inform the farmer if their data will be shared or used by/with any 3<sup>rd</sup> party.

In the specific FSH cover crop opportunity, any data a farmer provides will be used to ensure compliance with USDA and FSH program requirements and for the measurement of carbon and other environmental impacts in the aggregate. This data will be anonymized and reported publicly only in aggregate (e.g., showing the total farmers enrolled, # of cover crop acres, reduction in carbon emissions or used to improve models). Specific farmer data associated with named individuals, addresses, collection points, etc. will not be sold, shared, or distributed to any 3<sup>rd</sup> parties without the express permission from the farmer. Any 3<sup>rd</sup> party data sharing will be subject to a licensing agreement for disclosure to that party only.

**Designing your Farmers for Soil Health Technical Assistance Grant Project**

**Q11. What entities are eligible to apply for the [FSH 2023 TA request for proposals](#)?**

**A11.** Eligible applicants are limited to state corn, soy, or pork commodity organizations (including research and promotion programs, also called “checkoff programs”) and their designated partners. Designated partners may include 501(c) organizations, state government agencies, local governments, municipal governments, tribal governments and organizations, or educational institutions partnering with a commodity organization. Designated partners must include a letter of support from a state or national corn, pork, or soybean commodity organization partner. Letters of support must describe how the applicant and commodity organization will coordinate on promotion, technical assistance, enrollment, and other activities.

Individuals, federal government agencies, and for-profit entities are not eligible to apply for grant funding.

**Q12. Can more than one TA grant proposal be funded in the same state?**

**A12.** Applicants are strongly encouraged to coordinate to avoid duplication of effort across proposals within a state. Duplicative proposals will not be funded. Multiple proposals within a state will only be funded if they are distinct from one another in project activities or geographic focus. Relevant commodity organizations within a state are encouraged to work together on a state-level proposal and can cooperate on a joint proposal with one or more additional states.

**Q13. Will multi-state proposals be funded?**

**A13.** Yes, proposals covering two or more of the 20 FSH target states are allowable and encouraged, provided the technical assistance capacity is sufficient to cover the larger geographic area.

**Q14. How much funding is available for FSH state TA grants?**

**A14.** Approximately \$15 million in grant funding is available under this funding opportunity. Typical grant awards will range from \$200,000 to \$1,200,000, with an estimated average grant size of approximately \$750,000 per state-level program. The grant range is estimated based on a single state proposal. Multi-state proposals may exceed \$1,200,000.

NFWF expects the budget and outcomes for each proposal to reflect the relative abundance of corn and soy acres within the state(s) where the project would focus. In other words, projects in states with more corn and soy acres are expected to generate larger acreage outcomes (see state TIP acreage targets in [table 3 of the RFP](#)).

**Q15. How many acres is my project expected to support enrollment on?**

**A15.** State TIP acreage targets in [table 3 of the RFP](#) are the total FSH enrollment goals for each state. Some farmers are expected to enroll in FSH through the online enrollment platform without receiving technical assistance support from state TA grantees, though the percentage will likely vary from state to state. In your proposal, describe how many SIP and TIP farmers and acres your project expects to support enrollment for, likely a subset of the overall state enrollment goal.

Provide reasonable, good faith estimates for your proposal's enrollment target. There will be no negative repercussions for grantees that fall short of their targets. However, grantees will be asked to provide explanations for any discrepancies in interim project reports, and NFWF may work with grantees to adaptively manage projects with amendments during the grant period.

**Q16. Is non-federal match required for FSH state TA grants?**

**A16.** This funding opportunity does not require matching contributions. However, if readily available, matching contributions may make a project more competitive. The FSH partners have a goal of raising \$1.7 million in non-federal match through grants funded under this RFP.

Matching contributions may include cash, in-kind contributions of staff and volunteer time, work performed, materials and services donated, or other tangible contributions to the project objectives and outcomes. In addition, eligible indirect costs (that would not be paid with requested grant funding) may be applied as match. More information about using indirect costs as match can be found using this link. Eligible matching contributions must be spent or applied between the start and end dates indicated in the application.

**Q17. Are state or local government cost-share funds eligible as match under FSH?**

**A17.** Yes, any state or local government funds are eligible so long as they are 1) not already being used to match any other federal source, 2) spent within the grant period of performance, and 3) reasonably contributing to the project's outcomes.

**Q18. What are the typical eligible expenses that can be included in a FSH TA grant proposal budget?**

**A18.** Typical grant proposal budget expenses are related to staff, subaward, or contractor capacity to administer and implement a grant (salaries, fringe, travel, supplies); promotion, marketing and communications; and farmer technical assistance event expenses (workshops, field days, speaker fees).

**Q19. Can I include additional farmer cost share or incentives in my proposal budget to supplement the \$50/ acre FSH TIP?**

**A19.** No. The Farmers for Soil Health Climate Smart Commodities project budget only allows for the \$25-\$15-\$10 in TIP financial assistance payments. Technical assistance grant proposal budgets should primarily be focused on supporting technical assistance capacity. However, a modest portion of your proposal budget can be used to offset costs like seed or equipment rentals (equipment purchases are not an eligible expense). Matching funds can include supplemental cost share or incentives so long as the match source is non-federal.

**Q20. Are research expenses allowable in a FSH TA grant proposal budget?**

**A20.** Generally not. Basic research is not a priority for the Climate Smart program overall or for the FSH project in particular. The FSH RFP is focused on funding new or expanded technical assistance capacity in the target 20 states. However, a very modest portion of a TA grant proposal budget could be used on demonstration sites or applied research. Research should only be included if absolutely necessary to identify or address barriers to FSH enrollment and cover crop adoption in the state. A proposal would need to justify why additional research is new and necessary within the context of existing research (example resources [here](#) and [here](#)).

**Q21. Are for-profit entities eligible to receive subcontracts under a FSH TA grant?**

**A21.** For-profit entities are not eligible to serve as a state commodity group's designated partner (i.e., the lead grant applicant). However, grantees may obtain services from for-profit entities through subcontracts in their FSH TA grant budget. All subcontracts with for-profit entities must adhere to the Uniform Administrative Requirements, Cost Principles, And Audit Requirements for Federal Awards.

If the lead TA grantee is a State government entity, the State entity may rely on their own procurement standards. Any other recipient must follow the provisions of [2 CFR 200.318-327](#). Those provisions require that contracts above \$10,000 must be competitively awarded. Up to \$250,000, recipients may use small purchase procedures (i.e., obtain quotes from preferably three or more suppliers). Contracts above the \$250,000 threshold must be competed under a formal, publicly advertised sealed-bid competition or a publicly advertised request for proposals. Sole-source contracts are generally not allowed. If you want to request approval for a sole-source contract, you must include a justification with your proposal. Note that sole-source contracts require cost analysis that mandates contractors to provide transparent cost and pricing data. Profit must be negotiated as a separate line item.

**Q22. Are funding proposals all or nothing, or is it possible to receive partial funding?**

**A22.** Partial funding is possible under the FSH 2023 RFP. If offering partial funding, NFWF would contact an applicant in advance of award announcements about the feasibility of scaling back a proposal.

**Q23. Are advance payment requests allowed, or are grants only on a reimbursable basis?**

**A23.** NFWF grant payment requests are usually on a reimbursable basis. On a case by case basis, NFWF may approve an advance payment request for an FSH state TA grant. This is subject to change based on the final terms of the pending USDA agreement.

**Q24. If awarded, how soon can my grant period begin? How long are most FSH grant periods expected to be?**

**A24.** You should propose a grant start date around the expected late April 2023 award announcement. Applicants may choose to begin grant implementation after the award announcement but before receiving an executed NFWF funding agreement, but do so at their own risk. Most FSH grants are expected to be for four years, ending spring 2027.

**Writing and Submitting your Farmers for Soil Health Technical Assistance Grant Proposal**

**Q25. How do I submit a FSH 2023 TA grant application?**

**A25.** All application materials must be submitted online through NFWF’s Easygrants system.

1. Go to [easygrants.nfwf.org](https://easygrants.nfwf.org) to register in NFWF’s Easygrants online system. New users to the system will be prompted to register before starting the application (if you already are a registered user, use your existing login). Enter your applicant information. Please disable the pop-up blocker on your internet browser prior to beginning the application process.

2. Once on your homepage, click the “Apply for Funding” button and select Farmers for Soil Health - 2023 from the list of options.

3. Follow the instructions in Easygrants to complete your application. Once an application has been started, it may be saved and returned to at a later time for completion and submission.

Prior to drafting your proposal, we strongly recommend you review the [RFP document](#) and [Tip Sheet](#) and view both the [applicant webinar](#) and [technical resources webinar](#) recordings.

If new to NFWF’s [Easygrants](#) application platform, view the [Easygrants Instructional Webinar](#).

Review NFWF’s detailed [Budget and Narrative Guide](#), [required financial documents](#), and [indirect cost policy](#).

**Q26. How do I answer proposal narrative question #1: Activities?**

**A26.** Aim for a 2-3 page response to this question. Provide a 1-2 sentence introduction on your overall approach to the project. Then describe your specific approach to implementing each of the nine required project elements. Watch the [FSH technical resources webinar](#) recording to learn what support and services are available to FSH state TA grantees from FSH partners and contractors (DTN, National Center for Appropriate Technology, Soil Health Institute, Center for Regenerative Agriculture, and National Association of Conservation Districts).

**1) Direct staff resources to help corn and soybean farmers adopt cover crops on new acres**

Describe how you will provide the human resources to implement the other 8 activities – direct hires, contractors, subgrantees, etc.

**2) Support farmer enrollment in the FSH Signing Incentive Payment (SIP)**

Describe how the grantee will support farmer enrollment in SIP (for fields that already have cover crops). What is your enrollment target (farmers and acres)? What is your approach to promoting enrollment (outside of digital marketing which is Activity 4)? What is the general timeline



(enrollment windows are in 2023, 2024, and 2025)? Who (organization name) in the project team is responsible?

**3) Support farmer enrollment in the FSH Transition Incentive Payment (TIP)**

Describe how you will support farmer enrollment in TIP (for farmers expanding or transitioning to cover crops). What is your enrollment target (farmers and acres)? What is your approach to promoting enrollment (outside of digital marketing which is Activity 4)? What is the general timeline (enrollment windows are in 2023 and 2024)? Who (organization name) in the project team is responsible?

NFWF expects the budget and outcomes for each proposal to reflect the relative abundance of corn and soy acres within the state(s) where the project would focus. In other words, projects in states with more corn and soy acres are expected to generate larger acreage outcomes (see state acreage targets in [table 3 of the RFP](#)).

**4) Coordinate with FSH partner DTN to conduct targeted digital outreach & marketing to potential participants.**

Describe how you will coordinate with DTN on targeted digital outreach and marketing to potential participants. Review the estimated levels of DTN marcom support for your state (slide 12 of the [technical resources webinar](#) presentation) – are these levels on target, too low, or too high? How will you leverage DTN’s email marketing and targeted digital ads to increase enrollment in FSH and participation in TA? Will you utilize the data licenses to access farm records and/or the FarmFocus or FieldVision accounts to target farmer participation? If so, how? Who (organization name) in the project team is responsible? If applicable, describe any additional digital outreach or marketing and how it will increase participation.

**5) Increase SIP and TIP enrollment among farmers in the Historically Underserved categories**

Describe how you will increase SIP and TIP enrollment among farmers in the [Historically Underserved](#) categories (note that women farmers are also included as Historically Underserved for the purposes of Climate Smart Commodities projects). Your description should include an outreach strategy and focus on any additional, specific efforts beyond the overall approach to increasing farmer enrollment described in Activities 2 & 3. How will the grantee utilize the marketing lists, outreach/communications strategies, and materials that DTN and NCAT have developed? What additional support or coaching do you need from NCAT, if any? What kind of additional technical assistance will be provided to farmers? What are the steps involved? What is the general timeline? Who (organization name) is responsible?

Note that grantee will participate in NCAT educational webinars for state partners.

**6) Participate in cover crop training opportunities, distribute FSH cover crop educational materials, and help farmers meet the relevant state NRCS cover crop practice standard**

Describe your need for staff/contractor training and cover crop educational materials from CRA or SHI. Note your intention to participation in the listening sessions and regional staff training workshops that SHI/CRA will conduct. Describe how you will provide technical assistance to farmers to plan cover cropping systems in accordance with the state NRCS 340 practice standard. What are the steps involved? What is the general timeline? Who (organization name) in the project team is responsible?

**7) Support farmers during eligibility determination, enrollment, contracting, and MRV tasks using the FSH online platform.**

Describe your approach to supporting farmers with eligibility determination, enrollment, contracting, and MRV tasks in the FSH online platform. This includes how you will assist farmers in reporting their farm and tract numbers, self-certifying their Highly Erodible Land and Wetland Conservation and NRCS 340 compliance status in the online platform, executing contracts in the system, and completing MRV tasks. [Note that appropriate members of the project team will participate in DTN

training sessions before providing this assistance.] What are the steps involved? What is the general timeline? Who (organization name) in the project team is responsible?

**8) Provide farmers cover crop technical assistance over the 3-year TIP agreement**

Describe how you will provide farmers with cover crop technical assistance as needed over the life of the 3-year Transition Incentive Payment agreement; this includes planning, planting, and terminating cover crops. TA is broadly defined as activities that increase farmer understanding of the agronomics and economics of cover crops leading to practice adoption. What are farmers' technical assistance needs directly related to cover crop adoption? What are the steps involved? What is the general timeline? Who (organization name) in the project team is responsible? The Soil Health Institute and the University of Missouri Center for Regenerative Agriculture will provide grantees with access to educational resources including videos, fact sheets and training for staff. Describe any needs for SHI and/or University of Missouri to develop educational materials for distribution to farmers.

**9) Provide additional technical assistance requested by farmers.**

Describe how you will provide additional technical assistance requested by farmers to enhance soil health, carbon sequestration, water quality, wildlife habitat, climate resilience, or operational efficiency. This can also include connecting farmers to other sources of technical or financial assistance outside the project. What are farmers' technical assistance needs? What are the steps involved? What is the general timeline? Who (organization name) in the project team is responsible?

Include a brief concluding paragraph on long-term sustainability – how the grantee will make sure that benefits are achieved and sustained over time after the project ends.

**Q27. How do I answer proposal narrative question #2: Outcomes?**

**A27.** Describe the number of unique TIP acres expected to be enrolled through each of the two planned enrollment cohorts. Estimate the number of FSH TIP contracts to be developed with individual farmers. Describe the expected geographic scope of the enrollments (include counties if not statewide); mention any focal watersheds (e.g., Chesapeake Bay, Great Lakes, or Mississippi River watersheds, if applicable) or sub-watersheds. Describe your expected outcomes in the context of the state acreage targets in [table 3 of the RFP](#) (likely a subset of the overall FSH TIP goal for the state).

**Q28. How do I answer proposal narrative question #3: Tracking metrics?**

**A28.** Describe how you will monitor/assess progress on the metrics you selected previously in the metrics pick list section of the application. Please note any challenges or limitations anticipated with tracking the metrics. Starting values for all metrics should be set to zero. Target values are your good faith best estimate of your expected outcomes. Grantees will report actual metrics values during interim and final reporting – data sources for these actual values will be a combination of your own records and data provided through the FSH enrollment and MRV platforms. All proposals should include each of the following required metrics (as applicable):

- # people reached (this is the number of farmers receiving technical assistance): Enter the number of farmers who responded to an offer of outreach, training, or technical assistance. Specify the percent of people reached out of the total targeted. If applicable, note the number of people in the Historically Underserved categories.
- # participants receiving government agency cost share or financial assistance (this is the number of farmers enrolled in FSH): Enter the number of FARMERS enrolled in the Farmers for Soil Health financial assistance opportunity as a result of your TA. Break out SIP and TIP farmers. If applicable, note the number of participants in the Historically Underserved categories.
- # Acres covered by government agency cost share or financial assistance (this is the number of acres enrolled in FSH): Enter the number of acres enrolled in the Farmers for Soil Health financial



assistance opportunity as a result of your TA. Break out SIP and TIP acres. Acreage should be equal to or less than “Acreage of project footprint” metric.

- # Acres with cover crops: (this is the number of cropland acres with cover crops implemented as a result of grant technical assistance, enrolled in FSH or not): Enter the number of cropland acres with cover crops practices. Please describe the cover crop practices.
- # Acreage of project footprint (this is the total number of acres impacted by one or more project conservation activities): Enter the total number of acres impacted by one or more project conservation activities. Only count an acre once, even if multiple activities or treatments will occur on that acre during the project. This includes SIP and TIP acres plus any additional acres receiving TA not participating in the FSH program.
- # jobs created (this is the of individuals hired (non-volunteers) to directly work on the project): Enter the # of individuals hired to directly work on the project (non-volunteers). Jobs should be directly engaged in grant activities, funded by the grant, and shouldn't have existed prior to the grant. In the notes, provide the FTE for the jobs created. If applicable, report the number of new jobs created for people in the Historically Underserved categories. Target values should be whole numbers only.
- # jobs sustained (this is the number paid jobs that are partially or fully sustained through this grant. Sustained jobs should have existed prior to the grant): Enter the # of paid jobs that are partially or fully sustained through this grant. Jobs should have existed prior to the grant, be funded by the grant, and be directly engaged in project activities. The starting value for this metric should be zero. If applicable, report the number of jobs sustained for people in the Historically Underserved categories.

**Q29. How do I answer proposal narrative question #4: Community Impact?**

**A29.** Describe the community where project will take place (state or counties if not statewide); who will benefit from the project (soybean and corn farmers). Describe overall outreach and direct (e.g., events) and indirect (e.g., media) community engagement activities for project development and implementation (state commodity groups can include one sentence stating that engagement with soy or corn farmers is inherent in their operations). Describe outreach and engagement strategy for Historically Underserved producers.

Provide demographic information on the community, ideally specific to farmers (can be state or county level) on age, race, ethnicity, and poverty rates. If certain geographies are included specifically to reach Historically Underserved farmers, include data for those geographies. Farmer demographic information may be obtained through the [US Ag Census](#) or other sources.

**Q30. How do I answer proposal narrative question #5: Project Team?**

**A30.** Describe the lead applicant’s capacity, relevant experience (technical and managerial capacity), role and responsibilities. Include reference to experience of key personnel if applicable. Describe the capacity, relevant experience, and roles/responsibilities of the other organizations on the project team. If the lead applicant is not a state or national corn, soy, or pork commodity organization, include a letter of support from at least one corn, soy, or pork commodity organization from each relevant state.

**Key Contacts**

**Q31. Who do I contact with questions about my proposal narrative or budget?**

**A31.** Please contact NFWF Working Lands Program Director Bridget Collins ([Bridget.Collins@NFWF.org](mailto:Bridget.Collins@NFWF.org)) directly.

**Q32. Who do I contact with questions about submitting a proposal in EasyGrants?**

**A32.** Please contact NFWF Regional Programs Coordinator Ernest Newborn ([ernest.newborn@nfwf.org](mailto:ernest.newborn@nfwf.org)) or the Easygrants Helpdesk at [Easygrants@nfwf.org](mailto:Easygrants@nfwf.org) or (202)-595-2497 from 9 am – 5 pm ET M-F.