**Pennsylvania Most Effective Basins (PA-MEB) Grants Program**

**Full Proposal Project Narrative**

**Instructions:** Save this document on your computer and complete the narrative in the format provided. The final narrative should be no more than six (6) pages, excluding tables and figures. Please retain the outline format below. Once complete, upload this document into the on-line application as instructed.

1. **Goals and Objectives:**
	1. What are the overall goals and objectives for the project?
	2. What general activities or approaches are you proposing to implement to achieve those goals and objectives?
2. **Cooperating Agricultural Operations:**
	1. What is(are) the cooperating agricultural operation(s)?

*Include general location(s), extent of acres managed or owned, current crop rotations and/or pasture management approaches, size and extent of animal agriculture, and conservation practices currently being implemented.*

1. **Proposed Conservation Practices:**
	1. What are all proposed conservation practices to be implemented?

*Include general location within affected fields/parcels and extent of practices to be implemented.*

1. **Associated Plans:**
	1. What is the status of planning requirements for the operation?

*Consistent with and as required by federal and state law (Note the presence or absence, and extent of implementation to date)*

1. **Communities Engaged and Impacted:** Describe the community(ies) where the project will take place and any associated target audience(s):
	1. Who will specifically benefit from the project?
	2. How were they or will they be engaged in project development and implementation?
	3. *Using the table below, provide information on key demographic and socioeconomic indicators for the community(ies) and target audience(s). Use your response to questions A or B above to provide any other representative demographic or socioeconomic data or information.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Community(ies) and/or Target Audience(s)** | **Race/Ethnicity (%)** | **Poverty Rate (%)** | **Low Income (%)** | **Annualized Unemployment Rate (%)** |
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1. **Work Plan:** What are the major tasks or activities you plan to execute through the proposed project, who is responsible for each task/activity, and when do you need to complete each major task/activity? *Use the table template below and add rows as needed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity Description** | **Associated Deliverables** | **Responsible Parties** | **Completion Month and Year** |
|  |  |  |  |
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|  |  |  |  |

1. **Data Collection Activities:**
	1. What types of data to you intend to collect as part of the proposed project activities (i.e., through grant award funding and/or matching sources).
	2. What methods are you planning to use to collect those data?
	3. How do you plan to use those data and what associated products are outputs will be generated from proposed data collection efforts?