**NCRF PRE-PROPOSAL *– Special Upload* Template**

**Instructions:** At the pre-proposal stage, applicants seeking funding for **ACQUISITIONS** or **EQUIPMENT** and/or **DEPARTMENT OF DEFENSE** funding **MUST** complete a **one-page special upload** answering the questions applicable to their project.This one-page special upload is in addition to your 2-page pre-proposal narrative. Save this template to your computer and complete these specific questions, where applicable, in the format provided. The page limit for the special upload is (1) page. Please retain the applicable headings in bold. You may delete these instructions and the bulleted prompts, below the heading(s). Once complete, upload this document into the online application as instructed.

1. ***Projects Seeking Funding for ACQUISITIONS or EQUIPMENT:*** 
   * Provide a rationale for why NFWF funding for these project elements is needed to support project activities.
   * For ***equipment***, describe why equipment rental is not an option and your plan for complying with federal requirements related to purchase of equipment.
   * For ***acquisitions***, describe why acquisition is needed to support restoration / resilience activities.
     + Provide a rough estimate of the budget needed to pay for acquisition costs and describe why acquisition or purchase cannot be supported through other sources (federal or state programs, donation, leasing, etc.).
     + Describe in detail the ENTIRE transaction, communicating step-by-step pieces of the acquisition and the status of negotiations with landowners (i.e. total purchase price needed and how the price was determined, expected expenses, sources of revenue, who is selling the property, who will purchase the property, what entity will be the long-term manager of the property, how will the property be held, what deed restrictions if any will apply, etc.).
     + Please also describe plans for ensuring public access.

* Provide any further information important for the review of this request in your proposal.

1. ***For Projects Requesting U.S. DEPARTMENT OF DEFENSE (DOD) Partner Funding:***

Applicants who have questions regarding DOD funding may contact the REPI Office at [osd.repi@mail.mil](mailto:osd.repi@mail.mil).

* + Provide a description of the coastal hazards that threaten the military mission, the nature-based solution(s) proposed to address those threats, how those solutions will maintain and improve military resilience and/or directly benefit mission capabilities (see the RFP Funding Availability and Match section for more information).
  + Clearly explain any support needed by the lead Military Service to assist with completing all necessary regulatory permitting, environmental analysis, and cultural and historic property consultations.
  + **For the pre-proposal**, provide the contact information (name, organization, email, and phone number) of the installation personnel who are part of the project team and support the proposed project efforts.
  + **For the full proposal (*by invitation only*)**, include an endorsement letter from the lead Military Service, such as the installation commanding officer, to affirm support for the proposed activities. If there are multiple installations benefiting from the project, such as a regional or multi-state Sentinel Landscape, applicants should work with all Military Services involved to identify one lead Military Service in the application. The lead Military Service’s endorsement letter serves as confirmation that DOD is aware of and accepts responsibilities for ensuring documentation of compliance (e.g., permitting, consultations) is complete before these activities are initiated.