



Full Proposal Project Narrative

Instructions: Download this document, complete the narrative in the format below, and upload it into the Easygrants “Uploads” section. The proposal narrative should not exceed six (6) pages in a 12 point font. Please do not delete/change the titles and numbering, but feel free to delete instructions.

1. **Proposal Identifiers.** *Only one National Forest should be listed for the Storrie Fire proposals. One or more National Forests can be listed per each Sierra Nevada meadow proposal. Applicants may submit more than one proposal.*

Briefly state:

- a) The National Forest, fire affected watershed(s), and fire scar where project work would occur (e.g. Lassen National Forest’s Chips Creek watershed (Storrie Fire). Also include the type of project(s) proposed (e.g. riparian habitat restoration, fuels implementation, etc).
- b) **OR** the National Forest(s), public, or private land for Sierra Nevada meadows where project work would occur and benefit the Desert Terminal Lakes (e.g. Tahoe National Forest and Lake Tahoe Basin Management Unit (Sierra Nevada meadows)). Also include the type of project(s) proposed (e.g. meadow restoration and associated restoration implementation surveys for Lahontan cutthroat trout etc).

2. **Project Goals, Objectives, and Priorities.** Describe:

- a) The goal(s) and objective(s) of the project and how these goals/objectives will advance the RFP goals and objectives, and;
- b) The RFP metrics that will be used to evaluate project success. Indicate how the project will monitor/assess progress on your project’s metrics. Please note any challenges/limitations anticipated with tracking the metrics and how you plan to address it. *Project objectives and metrics described in this proposal narrative should be specific, measureable, and realistically attainable within the project’s period of performance. A list of all potential metrics is found in the RFP’s Project Metrics.*

3. **Project Activities, Methods, and Timeline.**

- a) Describe the project activities and how they address the project objectives. The project activities narrative must be detailed enough for reviewers to make a clear connection between the activities and the project costs and justification outlined separately in the proposal’s Budget and Budget notes section.
- b) Provide a detailed description of the method(s) used to carry out each activity; and
- c) Prepare a timeline indicating roughly when activities or project milestones are to be accomplished (see suggested table format below). *Note the project should be completed by March 2022.*

Major Project Activity/Milestone	Timeline <i>(Activity’s beginning and ending month and year)</i>

4. **Qualifications.** Provide a concise description of the following:

- a) Organizational and individual staff, and all cooperating entities and individuals’ qualifications and experience relevant to delivery of the project; and

- b) Their specific role and responsibilities in delivery of major project activities. *Please do not substitute or upload information into the Easygrants application in the form of resumes. Please provide only a 1-2 page resume for the main Principal Investigator (PI) into the Easygrants “Uploads” section.*
5. **Risk Considerations/Dependencies.** If applicable, consider and identify dependencies or potential obstacles to success that may influence project outcomes or timeline. For example, access to critical datasets, dependency on involvement with specific personnel, regulatory compliance needs (e.g. NEPA), restricted road access, water availability/abundance, etc. Describe what actions, if any, will be taken to address identified risks.
6. **Transferability/Communication.** If appropriate, describe how you plan to:
- a) Ensure project’s outcomes and benefits will be sustained over time including long-term monitoring and maintenance by your organization and/or partners;
 - b) Transfer project results to real world ecosystem restoration, including a realistic assessment of costs, time, and effort needed to implement the strategy and/or next project phase; and
 - c) Transfer project lessons learned to appropriate audiences including but not limited to funders, local/state/federal governments, professional associations, and/or peer-reviewed publications.
7. **Other (Optional):** Provide any further information important for the review of this proposal. *Note that external links will be inaccessible during the review process.*